

**Board of Education
Worth School District 127**

Dr. Rosemary Lucas Administrative Center, Conference Room
11218 South Ridgeland Avenue
Worth, Illinois 60482

Minutes of the Special Meeting of August 28, 2018

1. CALL TO ORDER

President Drew Sernus called the meeting to order at 6:30 p.m.

In the absence of Meghan Sisk, Rebecca Roti served as Secretary Pro-tem.

2. ROLL CALL

Present: Drew Sernus, Rebecca Roti, Dave Blanks, Michelle Egan (arrived at 6:35 p.m.), Vince Flores, Danette Keeler

Absent: Meghan Sisk

Administrators: Dr. Rita Wojtylewski, Superintendent
Tim Hathhorn, Worth Elementary Principal
Joe Zampillo, Worth Junior High Principal
Sinéad Chambers, Special Education Director

Cindy Dykas, Business Manager/CSBO/SFO
Linda Esposito, Worthwoods Principal
Maureen Eichstaedt, Worth Junior High Assistant Principal

Others Present: Al Mobley, Illinois Association of School Boards
JoAnne Tyree, WEST President
Sherry Strycker, Resident/WE Teacher
Jo Anne Albrecht, WEA President
Courtney Kats, WJH Teacher
Kathy DeRuiter, WJH Teacher

Robert Jeffers, Technology Coordinator
Vicki Ramirez, Resident, WW Teacher
Michelle Okrzesik, Resident/WE Teacher
Lisa Bray, WJH Teacher
Marla Anglin, WE Secretary
Brenda Miller, Recording Secretary

3. PLEDGE OF ALLEGIANCE

President Drew Sernus led the Pledge of Allegiance.

4. SUPERINTENDENT SEARCH – Presentation by the Illinois Association of School Boards

Al Mobley, a retired superintendent, introduced himself and spoke of his experience working with the IASB over the last three years in the area of conducting superintendent searches. He distributed and reviewed information describing the process and services IASB provides during a superintendent search.

- ❖ If the Board employs the services of IASB, the notice will be posted the next day alerting candidates that District 127 is in the process of preparing for a superintendent search.
- ❖ IASB does not recruit candidates; they attract candidates through linked job banks.
- ❖ IASB conducts an online survey for staff, Board, and community members providing for input on the top 5 of 15 characteristics which participants would like the new superintendent to possess. A section for comments can be included on the survey.
- ❖ Responses are tabulated by response group (staff, Board, community) and presented to the Board members at a Board meeting.
- ❖ IASB builds a profile brochure with the Board for publication using the survey responses and general information supplied by the Board of Education. In the brochure, the Board will be have the ability to be specific – for example, Doctorate required, level of experience required, compensation package, willingness to relocate within the district boundaries, etc. The Board should note that filtering candidates also limits the pool of candidates.
- ❖ The brochure is distributed.
- ❖ The application window is typically open four to six weeks.

- ❖ IASB reviews all applications, interviews prospective candidates, checks credentials, performs limited background checks, and recommends the top six candidates to the Board.
- ❖ The Board interviews the six candidates using the same interview questions for each candidate. From the interviews, the Board should arrive at a consensus on the top two candidates.
- ❖ The Board conducts interviews of the two candidates, using the same interview questions for each candidate. The interviews are typically longer and held back to back. The Board could request the candidates present a power point presentation on a specific topic, write a press release, or present a 60 to 90 day plan for District 127 based on their perception of the district.
- ❖ Once a top candidate is determined, the Board works with the candidate in setting up a site visit.
- ❖ IASB will work with the district until a superintendent is hired. If necessary, they will start the process over.
- ❖ Additional services beyond the basic package are available at an additional cost.

During the presentation, Mr. Mobley addressed comments and questions from Board members. Two Board members involved in the IASB conducted search for the last superintendent commented on the positive experience and result during that search.

5. POSSIBLE SELECTION OF SUPERINTENDENT SEARCH FIRM

Rebecca Roti moved that the Board of Education enter into an agreement with IASB at a cost of \$6,900 for basic services of assisting the Board in a search for a new superintendent.

Michelle Egan seconded the motion.

Roll Call Vote: All Aye - Motion Carried

After discussion, it was the consensus that the IASB survey be used to solicit the top five characteristics participants feel the next superintendent should possess, with a section for comments. The comments section will be limited to 500 characters, if possible. Mr. Mobley will send Dr. Wojtylewski sample letters for the Board's use encouraging staff and community members to complete the survey. Information on the survey will be shared with all staff, and distributed to students (parents) on Thursday via backpack day. Other options available are displaying a short message on the marquee, and providing the Village and Library with copies of the letter. The Board agreed that contacting the Village is the best option for reaching out to the community. Dr. Wojtylewski will contact the Mayor for assistance. The survey response window will close at the end of the day on September 12th. All responses will be tabulated by group (staff, Board and community) and shared with the Board members at the September 17th Board meeting. Mr. Mobley will also send Dr. Wojtylewski a template the Board will need to complete regarding general information about the district for the brochure i.e., mission statement, personnel information, financial data, tax rate data, and curriculum data.

At the September Board meeting, the Board will determine if an additional meeting is needed to finalize information for the brochure or if IASB can proceed with producing a draft of the brochure.

6. CITIZENS' REMARKS

There were no remarks made.

7. ADJOURNMENT

Rebecca Roti moved to adjourn the meeting at 7:50 p.m.

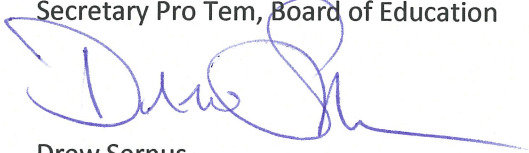
Dave Blanks seconded the motion.

Voice Vote: All Aye - Motion Carried

Respectfully submitted,



Rebecca Roti
Secretary Pro Tem, Board of Education



Drew Sernus
President, Board of Education