

WORTH SCHOOL DISTRICT 127

DISTRICT OFFICE DR. ROSEMARY LUCAS ADMINISTRATIVE CENTER 11218 SOUTH RIDGELAND AVENUE WORTH, IL 60482

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August 6, 2018

Dear Parent/Guardian:

We are pleased to announce that Worth School District 127 will continue with the same meal program for the 2018-2019 school year, in which every child in the school district is eligible to receive a free breakfast and lunch each day. We will continue with hot and cold lunches each day, similar to what was offered last school year.

The same procedures will be in place this school year, as implemented last year. Parents are required to pre-order meals for each child one month in advance. This process is necessary to obtain accurate meal counts and to purchase food commodities. **We ask that you review the menu with your child and ONLY order the meals that he/she will eat.** Parents will then place the order on-line and select the breakfasts and lunches that they anticipate their children will eat, thus minimizing waste.

On the back of this letter, we have provided general instructions on how to order breakfast and lunch. It is now time to order for Wednesday, August 29th through Friday, August 31st AND Tuesday, September 4th through Friday, September 28th. We encourage everyone to go on-line to place meal orders for your child/children. This will minimize errors and you will receive an e-mail confirmation of your order. Parents who ordered on-line last year, the login ID and password will remain the same. Families who are unable to order on-line because internet access is not available, you may fill out the order form enclosed. Please note that if you have already set up an account on-line, we will not accept a paper order form. In such case, the paper form will be mailed back to you, which could delay the process and possibly cause your child to not be included in the August and September ordering cycles.

The Worth School District 127 website at: www.worthschools.org contains additional detailed directions, complete menus, and a Frequently Asked Questions (FAQ) document.

Please note that the deadline for ordering breakfast and/or lunch for these periods (August 29th through August 31st AND September 4th through September 28th) is **Sunday, August 19, 2018**. This is a firm deadline that cannot be extended. If you miss this deadline, you will not be able to start receiving meals until October.

If this is the first time placing an on-line order, please go to: www.mymealorder.com (see instructions on the back) to set up your account. This setup is only required initially. If an account was created last school year, it will remain. Parent/guardians will use specific student data to register. The information will need to be obtained from the District Registrar, specifically the child's name and ID number. This information must be available when registering for a free account.

If you need your student's information, please contact Mrs. Christine Morrone, District Registrar, at 708-671-3901. If you need assistance with the ordering process, you can contact Ms. Linda at 708-671-3903.

We are very pleased to have this opportunity to continue to provide free meals for our students. We will continue to work to find programs that benefit our parents and community.

Sincerely,



Cindy Dykas
Business Manager/CSBO, SFO
Worth School District 127

On-Line Ordering Instructions:

1. Go to the website: www.mymealorder.com
2. Click the green box “REGISTER FOR A FREE ACCOUNT”
3. Select the State: ILLINOIS; Select the District: WORTH SCHOOL DISTRICT 127
4. Complete the registration page. The information you enter on this page will be used again for future month’s orders. Be sure to make note of the user name and password that you choose.
5. You can add one or more children to the parent login. In order to add a child, see the label for the Student ID number for each child. You will need this information to complete the process.
6. For each child in the family, you can select the days for which you would like to order breakfast and lunch. Be sure to click “Add to Cart” for the meals your child would like. There is no need to order milk; however, please remember, only white milk is available in the morning for breakfast. For lunch, chocolate or white milk are available options.
7. When selections are complete, click on the green box “View Cart” on the right side of the screen. If your order is complete, click on the green box “Checkout”. A final order confirmation will appear, then click the green “Place Order” box.
8. A summary of the meals ordered for the month will appear. You can print this order for reference during the month. A summary of meals ordered for the month will also be e-mailed to you. If you do not receive a confirmation e-mail, it is possible that the order did not go through and is not complete. In this case, please call Ms. Linda at the District Office at 708-671-3903.

The paper ordering deadline is 3:00 p.m. on Friday, August 17th for the breakfast/lunch periods of August 29th through August 31st AND September 4th through September 28th.

Dietary information for all menu items are available on the order pages

Paper Ordering Instructions:

1. If you do not have access to the Internet, please use the enclosed paper order form. An incomplete form will be mailed home to you which will delay the ordering process and could possibly cause your child to not be included in the August order.
2. Refer to the enclosed menu for dates/meals you would like to select for your child. You will need to provide the Student ID number and student name listed on the front side of this letter when filling out the order form.

If you have any questions regarding the process for ordering breakfast and/or lunch, please call 708-671-3903 and we will be happy to assist you. We can also assist you with on-line orders – we have computers available at the Administrative Offices so parents can come in and place on-line orders.

Parents/guardians can expect menus to be sent home via their child around the 10th of each month for the following month. Menus will also be posted mid-month (for the next month) on the Worth School District 127 website: www.worthschools.org

The on-line ordering deadline is midnight on Sunday, August 19th for the breakfast/lunch periods of August 29th through August 31st AND September 4th through September 28th.