

WORTH SCHOOL DISTRICT 127

DISTRICT OFFICE

DR. ROSEMARY LUCAS ADMINISTRATIVE CENTER

11218 SOUTH RIDGELAND AVENUE

WORTH, IL 60482

PHONE (708)671-3904
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July 25, 2017

Dear Parent/Guardian:

We are pleased to announce that Worth School District 127 will continue with the same meal program for the 2017-2018 school year, in which every child in the school district is eligible to receive a free breakfast and lunch each day. We will continue with hot and cold lunches each day, similar to what was offered last school year.

The same procedures will be in place this school year, as implemented last year. Parents are required to pre-order meals for each child one month in advance. This process is necessary to obtain accurate meal counts and to purchase food commodities. **We ask that you review the menu with your child and ONLY order the meals that he/she will eat.** Parents will then place the order on-line and select the breakfasts and lunches that they anticipate their children will eat, thus minimizing waste.

On the back of this letter, we have provided general instructions on how to order breakfast and lunch for the period of time from Wednesday, August 23rd through Thursday, August 31st. We encourage everyone to go on-line to place meal orders for your child/children. This will minimize errors and you will receive an e-mail confirmation of your order. Parents who ordered on-line last year, the login ID and password will remain the same. Families who are unable to order on-line because internet access is not available, you may fill out the order form enclosed. Please note that if you have already set up an account on-line, we will not accept a paper order form. In such case, the paper form will be mailed back to you, which could delay the process and possibly cause your child to not be included in the August ordering cycle.

The Worth School District 127 website at: www.worthschools.org contains additional detailed directions, complete menus, and a Frequently Asked Questions (FAQ) document.

Please note that the deadline for ordering breakfast and/or lunch for this period (August 23rd through August 31st) is **Wednesday, August 9, 2017 at 3:00 p.m.** This is a firm deadline that cannot be extended. If you miss this deadline, you will not be able to start receiving meals until September.

If this is the first time placing an on-line order, please go to: www.mymealorder.com (see instructions on the back) to set up your account. This setup is only required initially. If an account was created last school year, it will remain. Parent/guardians will use the information printed above to register. The information printed above contains the child's name and ID number. This information must be available when registering for a free account.

If there are any errors on the student information printed above, please contact Mrs. Christine Morrone, District Registrar, at 708-671-3901. Mrs. Morrone will assist you if information needs to be corrected.

We are very pleased to have this opportunity to continue to provide meals for our students. We will continue to work to find programs that benefit our parents and community.

Sincerely,



Cindy Dykas
Business Manager/CSBO
Worth School District 127

On-Line Ordering Instructions:

1. Go to the website: www.mymealorder.com
2. Click the green box "REGISTER FOR A FREE ACCOUNT"
3. Select the State: ILLINOIS; Select the District: WORTH SCHOOL DISTRICT 127
4. Complete the registration page. The information you enter on this page will be used again for future months orders. Be sure to make note of the user name and password that you choose.
5. You can add one or more children to the parent login. In order to add a child, see the label for the Student ID number for each child. You will need this information to complete the process.
6. For each child in the family, you can select the days for which you would like to order breakfast and lunch. Be sure to click "Add to Cart" for the meals your child would like. There is no need to order milk; however, please remember, only white milk is available in the morning for breakfast. For lunch, chocolate or white milk are available options.
7. When selections are complete, click on the green box "View Cart" on the right side of the screen. If your order is complete, click on the green box "Checkout". A final order confirmation will appear, then click the green "Place Order" box.
8. A summary of the meals ordered for the month will appear. You can print this order for reference during the month. A summary of meals ordered for the month will also be e-mailed to you. If you do not receive a confirmation e-mail, it is possible that the order did not go through and is not complete. In this case, please call Ms. Linda at the District Office at 708-671-3903.

Dietary information for all menu items are available on the order pages

Paper Ordering Instructions:

1. If you do not have access to the Internet, please use the enclosed paper order form. An incomplete form will be mailed home to you which will delay the ordering process and could possibly cause your child to not be included in the August order.
2. Refer to the enclosed menu for dates/meals you would like to select for your child. You will need to provide the Student ID number and student name listed on the front side of this letter when filling out the order form.

If you have any questions regarding the process for ordering breakfast and/or lunch, please call 708-671-3903 and we will be happy to assist you. We can also assist you with on-line orders if we have computers available at the Administrative Offices so parents can come in and place on-line orders.

Parents/guardians can expect menus to be sent home via their child around the 10th of each month for the following month. Menus will also be posted mid-month (for the next month) on the Worth School District 127 website: www.worthschools.org

The ordering deadline is 3:00 p.m. on Wednesday, August 9th for the breakfast/lunch period of August 23rd through August 31st.