

# WORTH SCHOOL DISTRICT 127

DISTRICT OFFICE DR. ROSEMARY LUCAS ADMINISTRATIVE CENTER 11218 SOUTH RIDGELAND AVENUE WORTH, IL 60482

PHONE (708)671-3904  
FAX (708)448-6215

August 7, 2019

Dear Parent(s)/Guardian:

We are pleased to announce that Worth School District 127 will continue with the same meal program for the 2019-2020 school year, in which every child in the school district is eligible to receive a free breakfast and lunch each day. The same procedures will be in place this school year:

1. Parents are required to pre-order meals for each child one month in advance. **Please review the menu with your child and ONLY order the meals that he/she will eat.**
2. Parents will place the order **ON-LINE** and select the breakfasts and lunches that their children will eat.
3. Follow on-line ordering instructions on the back of this letter.
4. The first day of school is Wednesday, August 28<sup>th</sup>. Two separate orders are required:
  - a. Please order **NOW** for August 28 – August 30. The menu is enclosed.
  - b. Please order **NOW** for September 3 – September 30. The menu is enclosed.
5. Parents who ordered on-line last year, the login ID and password will remain the same. If you are new to the on-line ordering process, your student's ID number is listed at the top of this letter.
6. Once the order is placed, you will receive an email confirmation of your order. Please review the order confirmation and contact the Food Service Hotline if there is a problem (708-671-3903).
7. Families who are unable to order on-line because home internet access is not available, you may go to the district office to use a computer. If a paper form is necessary, please go to the school office for a paper order form.
8. Please note that if you have already set up an account on-line, we will not accept a paper order form. In such case, the paper form will be mailed back to you, which could delay the process and possibly cause your child to not be included in the August and September ordering cycles.

The deadline for ordering breakfast and/or lunch for these periods (August 28<sup>th</sup> through August 30<sup>th</sup> AND September 3<sup>rd</sup> through September 30<sup>th</sup>) is **Sunday, August 18, 2019.** This is a firm deadline that cannot be extended. If you miss this deadline, the next opportunity to order will be next month and you will not be able to start receiving meals until October.

If there are any errors on the student information printed above, please contact Mrs. Christine Morrone, District Registrar, at 708-671-3901. Mrs. Morrone will assist you if information needs to be corrected. If you need assistance with the ordering process, you can contact Ms. Linda at 708-671-3903.

We are very pleased to have this opportunity to continue to provide free meals for our students. We will continue to work to find programs that benefit our parents and community.

Sincerely,



Cindy Dykas  
Business Manager/CSBO, SFO  
Worth School District 127

## **On-Line Ordering Instructions:**

1. Go to the website: [www.mymealorder.com](http://www.mymealorder.com)
2. Click the green box "REGISTER FOR A FREE ACCOUNT"
3. Select the State: ILLINOIS; Select the District: WORTH SCHOOL DISTRICT 127
4. Complete the registration page. The information you enter on this page will be used again for future month's orders. Be sure to make note of the user name and password that you choose.
5. You can add one or more children to the parent login. In order to add a child, see the top of this letter for the Student ID number for each child. You will need this information to complete the process.
6. For each child in the family, you can select the days for which you would like to order breakfast and lunch. Be sure to click "Add to Cart" for the meals your child would like. There is no need to order milk; however, please remember, only white milk is available in the morning for breakfast. For lunch, chocolate or white milk are available options.
7. When selections are complete, click on the green box "View Cart" on the right side of the screen. If your order is complete, click on the green box "Checkout". A final order confirmation will appear, then click the green "Place Order" box.
8. A summary of the meals ordered for the month will appear. You can print this order for reference during the month. A summary of meals ordered for the month will also be e-mailed to you. If you do not receive a confirmation e-mail, it is possible that the order did not go through and is not complete. In this case, please call Ms. Linda at the District Office at 708-671-3903.

**The on-line ordering deadline is midnight on Sunday, August 18<sup>th</sup> for the breakfast/lunch periods of August 28<sup>th</sup> through August 30<sup>th</sup> AND September 3<sup>rd</sup> through September 30<sup>th</sup>.**

\*Dietary information for all menu items are available in the on-line system\*

## **Paper Ordering Instructions:**

1. If you do not have access to the Internet, please go to the school office for a paper order form. An incomplete form will be mailed home to you which will delay the ordering process and could possibly cause your child to not be included in the August or September orders.
2. Refer to the enclosed menu for dates/meals you would like to select for your child. You will need to provide the Student ID number and student name listed on the front side of this letter when filling out the order form.

If you have any questions regarding the process for ordering breakfast and/or lunch, please call 708-671-3903 and we will be happy to assist you. We can also assist you with on-line orders – we have computers available at the Administrative Offices so parents can come in and place on-line orders.

Parents/guardians can expect menus to be sent home via their child around the 10<sup>th</sup> of each month for the following month. Menus will also be posted mid-month (for the next month) on the Worth School District 127 website: [www.worthschools.org](http://www.worthschools.org)

**The paper ordering deadline is 3:00 p.m. on Friday, August 16<sup>th</sup> for the breakfast/lunch periods of August 28<sup>th</sup> through August 30<sup>th</sup> AND September 3<sup>rd</sup> through September 30<sup>th</sup>.**