

**Board of Education
Worth School District 127**

Dr. Rosemary Lucas Administrative Center, Conference Room
11218 South Ridgeland Avenue
Worth, Illinois 60482

Minutes of the Regular Meeting of June 10, 2015

1. **CALL TO ORDER**

President Drew Sernus called the meeting to order at 6:30 p.m.

2. **ROLL CALL**

Present: Drew Sernus, Rebecca Roti, Meghan Sisk (arrived at 6:31 p.m.), Dave Blanks, Michelle Egan, Vince Flores, Bernadette Strama

Administrators: Dr. Rita Wojtylewski, Cindy Dykas, Lisa Lyke, Tim Hathhorn, Joe Zampillo, Linda Esposito, Sinéad Chambers

Others Present: Debbie Woods, Bob Moyer, Brenda Miller (Recording Secretary)

3. **PLEDGE OF ALLEGIANCE**

President Sernus led the Pledge of Allegiance.

4. **SUPERINTENDENT'S REPORT**

Summer Facility Projects Update

Dr. Wojtylewski stated the mechanical and electrical renovation work at Worth Elementary is progressing on schedule. Accomplished Mechanical and their subcontractors continue to keep the administration up-to-date with the project during weekly meetings. Smitty's Tree Service was brought in to remove large tree branches which fell on the Private Bank's fence during a recent storm. Custodial staff from Worth Elementary have been reassigned during the construction work to help at the other buildings.

2015 Summer School Programs

Dr. Wojtylewski reported that the district will offer two summer Band camps, two summer Volleyball camps, and Title I summer school, as reported in the Board packet. She noted a change in personnel stating that Andrea Serpico will teach Title I summer school in place of Anna Sullivan.

Staff and Student Recognition

Dr. Wojtylewski voiced her sincere appreciation for the support and work of Cindy Dykas, Lisa Lyke, Tim Hathhorn, Joe Zampillo, Linda Esposito, Sinéad Chambers, and Bob Moyer. These individuals have been instrumental in the accomplishments of the district.

Details on Board Agenda Items

Public Hearing on Interfund Transfer From the Transportation Fund to the Operations and Maintenance Fund – The Board will conduct a public hearing regarding an interfund transfer from the Transportation Fund to the Operations and Maintenance Fund.

Approval of Summer School Contracts – The Board will take action on approval of employment contracts for summer Band camp, Title I summer school, and summer Volleyball camp.

Approval of Resolutions Permanently Transferring Excess Interest – The Board will take action on resolutions permanently transferring excess interest from the:

- Debt Service Fund to the Education Fund
- IMRF Fund to the Education Fund
- Social Security/Medicare Fund to the Education Fund

- Tort Fund to the Education Fund
- Transportation Fund to the Education Fund
- Working Cash Fund to the Education Fund

Approval of Resolution Authorizing Interfund Transfer from the Transportation Fund to the Operations and Maintenance Fund – Having held a public hearing, the Board will take action on a resolution authorizing the interfund transfer from the Transportation Fund to the Operations and Maintenance Fund.

Awarding of Copy Paper Bid – The Board will take action on acceptance of the low responsible bid submitted by Murnane Paper Company for the 2015-16 school year in an amount not to exceed \$14,473.80.

Awarding of Classroom Modular Casework Cabinets – The Board will take action on acceptance of the low responsible bid submitted by Midwest Furnishings Inc. in an amount not to exceed \$63,139.95. Dr. Wojtylewski provided a sample of the plywood color that the cabinets will be made of. Thirty cabinets will be installed, six across and five high, in 23 classrooms.

Resolution Authorizing Issuance of Individual Procurement Cards – The Board will take action on approval of a resolution authorizing the issuance of individual Procurement Cards.

Approval of Prevailing Wages – The Board will take action on the adoption of a resolution and legal notice ascertaining the general prevailing rate of wages under the jurisdiction of the Worth School District 127 to be as determined by the Department of Labor of the State of Illinois, Cook County, as of June 2015.

Approval of Authorization to Pay FY15 Bills – The Board will take action on authorization to pay all invoices due and owing on or before June 30, 2015.

Approval of Authorization to Pay July 2015 Bills – The Board will take action on authorization to pay all invoices due and owing on or before July 31, 2015.

Dr. Wojtylewski announced that at this time it appears it will not be necessary to hold a July Board meeting. The Board members agreed. If it becomes necessary at a later date to schedule a special meeting for the purpose of hiring staff, a quorum of Board members indicated they would be available to meet.

5. CITIZENS' REMARKS – AGENDA AND NON-AGENDA ITEMS

There were no remarks made.

6. PUBLIC HEARING ON INTERFUND TRANSFER FROM THE TRANSPORTATION FUND TO THE OPERATIONS AND MAINTENANCE FUND

Rebecca Roti moved that the Board of Education conduct a public hearing regarding the interfund transfer from the Transportation Fund to the Operations and Maintenance Fund which has been set forth in accordance with the requirements of the School Code of Illinois.

Vince Flores seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Cindy Dykas explained that the purpose of the hearing was to allow the public to comment on the interfund transfer of monies from the Transportation Fund to the Operations and Maintenance Fund. This type of transfer of funds is a permanent transfer and is allowable annually. Unlike transfers that the Board of Education has approved in the past, the funds do not need to be paid back. The transfer does require a notice to the public and public hearing to hear comments and questions from members of the community. Having met all the requirements for the public hearing, Cindy Dykas asked that the Board open the floor to members of the audience for comment on the interfund transfer.

Hearing no comments, Michelle Egan moved that the Board of Education close the public hearing and return to regular session.

Vince Flores seconded the motion.

Voice Vote: All Aye – Motion Carried

7. BOARD MOTIONS

A. Consent Agenda

Michelle Egan moved that the Board of Education approve the following consent agenda items:

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| 1) <u>Accounts Payable</u> | June 10, 2015 | \$275,902.83 |
| 2) <u>Payroll Summary</u> | Education Fund | \$743,869.83 |
| | Building Fund | \$44,540.14 |
| | FICA/IMRF/Medicare/TRS | \$61,140.52 |
| 3) <u>Employment of Classified Staff</u> | | |
| Frank Polak | Part-Time Custodian – Worth Elementary | Effective June 11, 2015 |
| 4) <u>Request for Contractual Leave of Absence</u> | | |
| Jessica Osmanski | Teacher – Worth Junior High | Effective on or about
December 21, 2015 through the end
of the 2015-16 School Year |

(end consent agenda)

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

B. Approval of Minutes – Board Meetings

Meghan Sisk moved that the Board of Education approve the minutes of the May 13, 2015, regular meeting.

Michelle Egan seconded the motion.

Roll Call Vote: 6 Aye, 1 Abstain (Strama) – Motion Carried

Rebecca Roti moved that the Board of Education approve the closed session minutes of the May 13, 2015, regular meeting.

Vince Flores seconded the motion.

Roll Call Vote: 6 Aye, 1 Abstain (Strama) – Motion Carried

Michelle Egan moved that the Board of Education approve the minutes of the May 21, 2015, special meeting.

Dave Blanks seconded the motion.

Roll Call Vote: 6 Aye, 1 Abstain (Strama) – Motion Carried

Vince Flores moved that the Board of Education approve the closed session minutes of the May 21, 2015, special meeting.

Rebecca Roti seconded the motion.

Roll Call Vote: 6 Aye, 1 Abstain (Strama) – Motion Carried

C. Approval of Summer School Contracts

Michelle Egan moved that the Board of Education approve the contract for summer Band camp, as presented in Attachment C.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Rebecca Roti moved that the Board of Education approve contracts for Title I summer school employment, as presented in Attachments D1-D2.

Vince Flores seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Michelle Egan moved that the Board of Education approve the contracts for summer Volleyball camp, as presented in Attachments E1-E2.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

D. Approval of Resolutions Permanently Transferring Excess Interest

Vince Flores moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Debt Service Fund to the Education Fund, as presented in Attachment F1.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Michelle Egan moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the IMRF Fund to the Education Fund, as presented in Attachment F2.

Meghan Sisk seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Rebecca Roti moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Social Security/Medicare Fund to the Education Fund, as presented in Attachment F3.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Vince Flores moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Tort Fund to the Education Fund, as presented in Attachment F4.

Michelle Egan seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Dave Blanks moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Transportation Fund to the Education Fund, as presented in Attachment F5.

Vince Flores seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Michelle Egan moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Working Cash Fund to the Education Fund, as presented in Attachment F6.

Rebecca Roti seconded the motion.

Roll Call Vote: All Aye – Motion Carried

E. Approval of Resolution Authorizing Interfund Transfer from the Transportation Fund to the Operations and Maintenance Fund

Bernadette Strama moved that the Board of Education approve the Resolution Authorizing Interfund Transfer from the Transportation Fund to the Operations and Maintenance Fund, as presented in Attachments G1-G3.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

F. Awarding of Copy Paper Bid

Rebecca Roti moved that the Board of Education accept the low responsible bid submitted by Murnane Paper Company for copy paper for the 2015-16 school year in an amount not to exceed \$14,273.80, as presented in Attachments H1-H5.

Vince Flores seconded the motion.

Roll Call Vote: All Aye – Motion Carried

G. Awarding of Classroom Modular Casework Cabinets

Vince Flores moved that the Board of Education accept the low responsible bid submitted by Midwest Furnishings Inc. for classroom modular casework cabinets in an amount not to exceed \$63,139.95, as presented in Attachments I1-I2.

Rebecca Roti seconded the motion.

Roll Call Vote: All Aye – Motion Carried

H. Resolution Authorizing Issuance of Individual Procurement Cards

Bernadette Strama moved that the Board of Education approve the Resolution Authorizing Issuance of Individual Procurement Cards, as presented in Attachments J1-J20.

Rebecca Roti seconded the motion.

Roll Call Vote: All Aye – Motion Carried

I. Approval of Prevailing Wages

Rebecca Roti moved that the Board of Education approve adoption of a Resolution and legal notice 'that to the extend and as required by an Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works, approved June 26, 1941; as amended, determining that the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Worth School District 127, is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County area as determined by the Department of Labor of the State of Illinois as of June 2015, as presented in Attachments K1-K6.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

J. Approval of Authorization to Pay FY15 Bills

Michelle Egan moved that the Board of Education authorize the Superintendent to pay all invoices due and owing on or before June 30, 2015, as recommended by the Superintendent and the Business Manager/Chief Business Official.

Bernadette Strama seconded the motion.

Roll Call Vote: All Aye – Motion Carried

K. Approval of Authorization to Pay July 2015 Bills

Bernadette Strama moved that the Board of Education authorize the Superintendent to pay all invoices due and owing on or before July 31, 2015, as recommended by the Superintendent and the Business Manager/Chief Business Official.

Michelle Egan seconded the motion.

Roll Call Vote: All Aye – Motion Carried

8. BOARD DISCUSSION AND/OR ACTION

A. Finance Committee Meeting Date

The Finance Committee members agreed to meet on Tuesday, June 23, 2015, at 6:30 p.m. The purpose of the meeting will be to discuss the FY16 budget and facility projects. Dr. Wojtylewski encouraged Board members not on the Finance Committee to attend the meeting as community members, if their schedules permitted.

B. Tri-Conference

For the benefit of new Board members, Dr. Wojtylewski briefly described the Tri-Conference which is held annually. The Illinois Association of School Boards is now accepting registrations for the conference and hotel accommodations for the November 20-22 event in downtown Chicago. Dr. Wojtylewski encouraged new Board members to discuss the benefits of the Tri-Conference with veteran Board members. Board members planning to attend the conference should notify the recording secretary and let her know if hotel accommodations are also needed.

9. BOARD MEMBER REPORTS AND REQUESTS

There were no Board member reports or requests.

10. CITIZENS' REMARKS – AGENDA AND NON-AGENDA ITEMS

There were no remarks made.

11. CLOSED SESSION

Michelle Egan moved that the Board of Education adjourn to closed session at 7:08 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.

Vince Flores seconded the motion.

Roll Call Vote: All Aye – Motion Carried

12. RETURN TO OPEN SESSION

Vince Flores moved that the Board of Education, upon completion of its discussions in closed session, reconvene in public session at 7:30 p.m.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

13. PERSONNEL ACTION

Meghan Sisk moved that the Board of Education approve a contractual one-year leave of absence for the 2015-16 school year for Aneta Koeneman.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

14. ADJOURNMENT

Rebecca Roti moved to adjourn the meeting at 7:34 p.m.

Vince Flores seconded the motion.

Voice Vote: All Aye - Motion Carried

Respectfully submitted,



Meghan Sisk
Secretary, Board of Education



Drew Sernus
President, Board of Education