

**Board of Education
Worth School District 127**

Dr. Rosemary Lucas Administrative Center, Conference Room
11218 South Ridgeland Avenue, Worth, IL 60482

Minutes of the Finance Committee Meeting of June 23, 2015

1. **CALL TO ORDER**

Chairman Drew Sernus called the meeting to order at 6:35 p.m.

2. **ROLL CALL**

Present: Drew Sernus, Dave Blanks

Absent: Vince Flores

Administrators: Dr. Rita Wojtylewski, Cindy Dykas

Others Present: Michelle Egan, Brenda Miller (Recording Secretary)

3. **PLEDGE OF ALLEGIANCE**

Chairman Sernus led the Pledge of Allegiance.

4. **CITIZENS' REMARKS**

There were no remarks made.

ENROLLMENT REPORT

Dr. Wojtylewski stated that the enrollment has increased from 995 in 2008 to approximately 1,100 in 2015. This year the Junior High will have the largest 6th grade class over the last ten years. To accommodate the 6th grade sections, the specials schedule has been revised. The P.E. teacher who worked half-days at Worth Elementary and the other half day at Worth Junior High will be full-time at Worth Junior High. A vacancy notice will be posted for a part-time replacement for Worth Elementary. An increase in the part-time music position to full time, which the Board approved will also be posted. The increased position was offered to the part time music teacher, but he resigned at the end of the school year for personal reasons. Additional staffing needs include a special education teacher at Worth Junior High, a bilingual Polish teacher at Worth Elementary, and two 1-1 paraprofessional positions.

STAFFING LEVELS

Information regarding the district's staffing needs was shared with the enrollment report.

FY15 END-OF-YEAR FINANCIAL REPORT

Cindy Dykas provided an estimated summary of fund balances as of June 30, 2015, which estimated an ending balance of \$11,728,462.

FY15 AUDIT INFORMATION

Cindy Dykas stated that the auditors will begin the FY15 audit process on June 24th, and expect to complete the process by mid-September.

FACILITY PROJECTS

Dr. Wojtylewski and Cindy Dykas reported on the following projects and responded to comments and questions from the Committee.

- 2015 Mechanical and Electrical Renovation Work at Worth Elementary and Worthwoods Update and Change Orders – Dr. Wojtylewski and Cindy Dykas provided a summary of change orders found to be necessary to complete the mechanical and electrical renovation work at Worth Elementary and Worthwoods. The most significant increase in cost was related to a new electrical power feed to the boiler room due to low piping in the main corridor.
- Playground – Worth Elementary – Prior to the start of school, Chicago Heights Construction will remove the Worth Elementary playground equipment and restore the area to a grassy field. The cost will be \$21,239.00. The playground equipment at Worthwoods will be removed at a future date which has not been determined. The cost will be 10,780.00 and the work will be done by Chicago Heights Construction.
- Flooring – Worth Elementary – The floor tiles in the 4th grade wing of Worth Elementary will be replaced due to the flooding in June, 2014. The project has been approved by our insurance carrier and will be completed by Chicago Heights Construction. The cost will be \$15,485.00 and reimbursed by our insurance carrier.
- Wheelchair Lift – Worth Elementary – Prior to the start of school, the inoperable wheelchair lift will be replaced. A current quote is \$18,650.00.
- Garage Door – Worth Elementary – This week Door Systems is replacing the custodial storage room overhead door at a cost of \$2,388.00. The cost includes heavy duty steel tracks and rollers, an opener, and the disposal of the old door.
- Plumbing (Worth Elementary and Worthwoods) – Cindy Dykas provided a summary of the district's water usage from June 2014 through May 2015. The usage at Worth Elementary is more than double the usage at the other three schools. Once the HVAC projects throughout the district are complete, the focus will need to return to remodeling the bathrooms. Miscellaneous plumbing projects include with approximate costs: 1) demo block wall in Room 202 at a cost of \$1,175.00 (WE); 2) disconnect and remove sink cabinets and upper cabinets in Rooms 402 and 404 at a cost of \$10,085.00 (WE); 3) installation of three new exterior wall hydrants at a cost of \$3,585.00 (WE); 4) replacement of 18 faucets on lavatory sinks as specified and one new all hung lavatory at a cost of \$16,595.00 (WE); 5) replacement of seven faucets on lavatory sinks as specified at a cost of \$7,385.00 (WW); and 6) replacement of two hot water heating pumps at a cost of \$8,900.00 (WW) .
- HVAC Worthridge – With the exception of four classrooms, the Administrative section of Worthridge was air conditioned by previous tenants. Last year the Board agreed to proceed with the installation of rooftop units when funds became available. The cost proposal by Controlled Environmental is \$29,300.00. Once the final costs, including change orders, are finalized for all the summer projects, the administration will make a determination if the funds are available for the HVAC project for Worthridge.

STAFFING LEVELS

Information regarding staffing needs was shared earlier in the meeting with the enrollment report.

FLOOD REIMBURSEMENT UPDATE

Cindy Dykas distributed a memo she sent to Dr. Wojtylewski. The memo outlined expenses, less the deductible, paid to the subcontractors by SSCIP, pre-approved flood expenses incurred by the district, flood expenses claims to date, and pending items to be settled in July.

COMMUNITY ELIGIBILITY PROGRAM (CEP) – BREAKFAST/LUNCH

Cindy Dykas reported an application for the CEP was submitted on June 15th. The application review process takes approximately 20 days. If the application is approved, the district can move forward with setting menus and guidelines, initiating an online ordering system, and notifying parents of this great opportunity for families.

FY16 BUDGET PROCESS AND PROJECTIONS

Cindy Dykas provided an outline of the FY16 budget process that listed the completion date, responsible person(s), and description of request. Spending will once again be very conservative as we plan for HVAC work at Worthwoods. The budget will need to address costs for substitutes, lunch supervisors, and the breakfast program.

FY16 SALARY COMPENSATION FOR NON-BARGAINING EMPLOYEES

As noted when discussing the FY16 budget, the Administration will make a recommendation to the Board with respect to compensation for substitute teacher, lunch supervisors, and the breakfast program.

TECHNOLOGY

The bandwidth expansion project will be completed prior to the start of school. The district will be prepared to complete the PARCC testing online in the spring. Additional carts equipped with 30 laptops will be purchased for the schools.

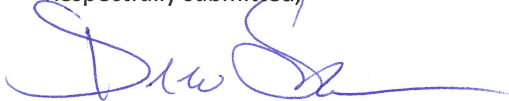
ADJOURNMENT

Dave Blanks moved to adjourn the meeting at 9:00 p.m.

Drew Sernus seconded the motion.

Voice Vote: All Aye – Motion Carried

Respectfully submitted,



Drew Sernus
Chairperson