

**Board of Education
Worth School District 127**

Dr. Rosemary Lucas Administrative Center, Conference Room
11218 South Ridgeland Avenue
Worth, Illinois 60482

Minutes of the Regular Meeting of July 9, 2014

1. **CALL TO ORDER**

President Drew Sernus called the meeting to order at 6:38 p.m.

2. **ROLL CALL**

Present: Drew Sernus, Rebecca Roti, Carol Kats, Dave Blanks, Marty Flanagan, Vince Flores,
Meghan Sisk

Administrators: Dr. Rita Wojtylewski, Cindy Dykas

Others Present: Bob Moyer, Regina Garrity, Brenda Miller (Recording Secretary)

3. **PLEDGE OF ALLEGIANCE**

President Sernus led the Pledge of Allegiance.

4. **BOARD MEMBERS' OATH OF OFFICE**

As required in Policy 2.80, all Board members renewed their commitment as Board members by taking the oath of office.

5. **CITIZENS' REMARKS – AGENDA AND NON-AGENDA ITEMS**

There were no remarks made.

6. **SUPERINTENDENT'S REPORT**

Dr. Wojtylewski noted that a summary of the balance of each fund that was requested at the June Board meeting was available at each Board member's seat. Cindy Dykas reported that in the document she included the fund balances dating back to 2006 to demonstrate the District's growth under the diligence of Dr. Wojtylewski and support of the Board members. Ideally, schools should have a fund balance to support at least 90 days of daily expenses. The district's current balance supports more than 90 days. The healthy fund balances now allows the district to provide for needed repairs and upgrades to the facilities and grounds throughout the district and upgrade educational materials for students.

Dr. Wojtylewski distributed a map showing that the area of 112th Street from Oak Park Avenue to New England is part of a street improvement project initiative being undertaken by the Village. The street will be ground-up and replaced. Dr. Wojtylewski spoke with Mike Spolar, the Village Engineer, regarding district projects planned for this summer and the need to have access to the schools. Mr. Spolar assured Dr. Wojtylewski that access to the schools would not be an issue.

Dr. Wojtylewski stated that, as reported in the Friday update, discussions with the Worth Park District which were to take place this evening would be better served during a committee meeting. Therefore, we have asked Mr. Capalbo to provide us with dates that representatives of the Park District would be available to meet during the month of September. Dr. Wojtylewski asked the Board members to bring their calendars to the August Board meeting so that a meeting date can be set.

TIF Meeting

The Board members were given copies of the information distributed at a meeting on a Chicago Ridge created TIF of property at 103rd and Harlem, belonging to Yellow Freight. Worth District receives taxes on a small portion of the property. Dr. Wojtylewski and Cindy Dykas reviewed the documents and reported on discussions of the eight entities involved. Dr. Wojtylewski recommended that the Board allow the administration to vote to support the TIF which will be voted on July 18, 2014. The Board also agreed that Ed O'Malley represent the District at the meeting since Dr. Wojtylewski and Cindy Dykas will be out of town and unable to attend.

Update on Storm Damage and Update on Facility Projects

Dr. Wojtylewski reported on tree damage and flooding sustained during the most recent storm. Worthridge School suffered the most tree damage with several large branches being hit by lightning. There were branches and other debris scattered throughout the district grounds. While investigating damage throughout the district, diseased and dying trees have been identified for removal. Four new trees will be planted. The approximate cost for the tree service will be \$18,000. Flooding occurred at Worth Elementary in the fourth grade section when the electricity went out causing the sump pump to fail. Six inches of water damaged educational materials, book shelves, woodwork, flooring, and drywall. Cindy Dykas contacted the insurance company and a company was sent to remove damaged materials and clean and sanitize the classrooms. The fourth grade teachers will be in at the end of the week to develop a loss list which will be submitted to the insurance company. Rich Kumnick and Complete Plumbing are investigating backup options for the sump pumps at both the north and south ends of the building. Hayes Mechanical will begin work at Worth Elementary on July 14th, but due to the flooding will be unable to work in the fourth grade section until it has been determined safe.

The Board requested that the administration verify that the workers provided by the insurance company are paid at the prevailing wage rate.

Open Meetings Act Recitals

Dr. Wojtylewski reviewed information provided in the Board packet regarding a recent opinion issued by the Illinois Attorney General's Public Access Counselor which requires an explanation to the public of business being conducted. This Board has regularly provided information throughout its meetings, but will now provide the information during the Superintendent's Report. It was suggested and the Board agreed, that audience comments be moved from before the Superintendent's Report to after the Superintendent's Report to afford the audience an opportunity to comment prior to Board action.

Details on Agenda Items

- C. Approval of Meeting Dates – Approval of meeting dates is an annual event. Two modifications were made. The September meeting will be held on the third Wednesday to allow the proposed budget to be on public display for 30 days. The April Board meeting will be held on the third Wednesday since spring break is the second week of April.
- D. Approval of Rooftop Units at Worthridge School – The current units were installed in the 1980's. Two of the four units should be replaced as a cost effective measure.
- E. Approval of Summer School Contracts – The teachers will be paid from federal Title I funds.
- F. Approval of SSBC Representative – This is an annual event to name individuals authorized to represent the district on the SSBC Board.
- G. Mathematics Textbook Adoption – A committee of twenty teachers met with two textbook vendors. It is the recommendation of the committee to adopt "My Math" from McGraw Hill for use by grades K-5.

- H. Renewal of Retirement Plan Compliance and Administration Services Agreement with TSA Consulting Group, Inc. – This is the third party provider of administrative services for staff 403b Plans.
- I. Purchase of Laptop Computers for Student Use – As discussed at the June 18, 2014 Special Board meeting, the administration is recommending a three year lease to provide laptops for Worth Elementary, Worthwoods, and Worth Junior High. The lease agreement includes computers for the three media centers.
- J. Approval of Pavement Repair Project – As discussed at the June 18, 2014 Special Board meeting, the administration is recommending repairs: 1) Worthridge - potholes and damaged areas; 2) Worth Elementary - sewer and pavement repair by the dumpster and a concrete pad needs to be created for the relocation of the dumpster; and 3) Worthwoods and Worth Junior High - minor crack fills and seal-coating.

The Board requested that the administration investigate if recycling containers are available through the district's waste removal vendor.

- K. Approval of Access Control System Project – As discussed at the June 18, 2014 Special Board meeting, electronic door locks will be installed in various locations in the District and problematic locks will be repaired, replaced or hard-wired. A portion of the cost of this project will be back-charged to FBG.

Bob Moyer reported that if all goes well, the district will be wireless by the end of December.

Dr. Wojtylewski reported that: 1) she has accepted a request by IASA to mentor Dr. Russell, the new Superintendent of District 127½; 2) she attended a panel discussion on Human Trafficking hosted by Sacred Heart Church; and 3) she and Cindy Dykas will be on vacation the week of July 14th.

7. BOARD MOTIONS

A. Consent Agenda

Carol Kats moved that the Board of Education approve the following consent agenda items:

Vince Flores seconded the motion.

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|------------------------------------------|---------------------------------------|-------------------------|
| 1) <u>Accounts Payable</u> | June 23, 2014 | \$4,949.83 |
| | June 25, 2014 | \$1,754.52 |
| | June 26, 2014 | \$138.00 |
| | June 30, 2014 | \$76,421.96 |
| | July 9, 2014 | \$36,172.35 |
| 2) <u>Payroll Summary</u> | Education Fund | \$1,077,970.44 |
| | Building Fund | \$26,515.57 |
| | FICA/IMRF/Medicare/TRS | \$69,214.19 |
| 3) <u>Resignation of Certified Staff</u> | | |
| Caitlin Bradway | Bilingual Teacher at Worth Elementary | Effective June 20, 2014 |
| (end consent agenda) | | |

Roll Call Vote: All Aye – Motion Carried

B. Approval of Minutes – Board Meetings

Rebecca Roti moved that the Board of Education approve the minutes of the June 11, 2014 regular meeting.

Marty Flanagan seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Marty Flanagan moved that the Board of Education approve the first closed session minutes of the June 11, 2014 regular meeting.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Carol Kats moved that the Board of Education approve the second closed session minutes of the June 11, 2014 regular meeting.

Marty Flanagan seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Dave Blanks moved that the Board of Education approve the minutes of the June 18, 2014 special meeting.

Marty Flanagan seconded the motion.

Roll Call Vote: 6 Aye, 1 Abstain (Kats) – Motion Carried

C. Approval of Meeting Dates

Rebecca Roti moved that the regular meeting date of the Board of Education of Worth School District 127, Cook County, Illinois, be established as the second Wednesday of each month with all meetings to be held at 6:30 p.m. in the conference Room of the Dr. Rosemary Lucas Administrative Center or at other designated locations; and further that the Board of Education approve the schedule of meeting dates through June 30, 2015 with necessary modifications, as presented in Attachment C.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

D. Approval of Rooftop Units at Worthridge School

A Board member asked if this is an item that should have been bid because it is over \$25,000. Cindy Dykas stated this expense is allowable under the School Code since it is for the replacement of existing units and under \$50,000.

Carol Kats moved that the Board of Education approve the rooftop replacement for two east end rooftop units at Worthridge School by Controlled Environmental Systems, Inc., as presented in Attachments D1-D2

Marty Flanagan seconded the motion.

Roll Call Vote: All Aye – Motion Carried

E. Approval of Summer School Contracts

Vince Flores moved that the Board of Education approve contracts for Title I summer school employment, as presented in Attachments E1-E2.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

F. Approval of SSBC Representative

Carol Kats moved that the Board of Education appoint Dr. Rita Wojtylewski, Representative, and, as Alternate Representative, Cynthia Dykas to represent District 127 on the South Suburban Benefit Cooperative Board of Directors for fiscal year 2015.

Rebecca Roti seconded the motion.

Roll Call Vote: All Aye – Motion Carried

G. Mathematics Textbook Adoption

Marty Flanagan moved that the Board of Education approve the adoption of "My Math" from McGraw Hill for use by grades K-5, as presented in Attachments F1-F8.

Rebecca Roti seconded the motion.

Roll Call Vote: All Aye – Motion Carried

- H. Renewal of Retirement Plan Compliance and Administration Services Agreement with TSA Consulting Group, Inc.

Vince Flores moved that the Board of Education authorize the renewal of the Retirement Plan Compliance and Administration Services Agreement Between TSA Consulting Group, Inc. and Worth Elementary School District 127, as presented in Attachment G.

Marty Flanagan seconded the motion.

Roll Call Vote: All Aye – Motion Carried

- I. Purchase of Laptop Computers for Student Use

Carol Kats moved that the Board of Education approve a three-year lease/purchase of laptop computers for student use, as presented in Attachments H1-H4.

Rebecca Roti seconded the motion.

Roll Call Vote: All Aye – Motion Carried

- J. Approval of Pavement Repair Project

Dave Blanks moved that the Board of Education approve agreements with Pavement Systems, Inc. for the repair, striping, installation of a concrete slab, and other specified pavement work, as presented in Attachments I1-I27.

Marty Flanagan seconded the motion.

Roll Call Vote: All Aye – Motion Carried

- K. Approval of Access Control System Project

Vince Flores moved that the Board of Education approve the proposals from LAFORCE, Inc., for the Aiphone Intercom and Door Releases and the repair and modification of the access control systems for the exterior doors in specific locations, as presented in Attachments J1-J14.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

A Board member asked if the administration had investigated the cost for installing a panic in each school reception area, which would immediately signal the Worth Police Department. Dr. Wojtylewski stated she will explore the matter further.

8. BOARD DISCUSSION AND/OR ACTION

A. Tri-Conference

Board members were asked to contact the recording secretary if they would like to be registered for the Tri-Conference in Chicago on November 21-23, 2014.

Two Board members commented on possible speakers for presentations on character education, bullying, and internet safety.

In response to a question from a Board member, Dr. Wojtylewski stated that a representative from McGraw Hill will provide the elementary teachers with instruction on the new mathematics series, My Math, during the August 18th institute day.

A teacher in the audience responded to a question from a Board member that it is most likely that a teacher will cover two-thirds of materials within a consumable workbook during the first year of introduction of a new series.

9. BOARD MEMBER REPORTS AND REQUESTS

There were no Board member reports or requests.

10. CITIZENS' REMARKS – AGENDA AND NON-AGENDA ITEMS

There were no remarks made.

11. CLOSED SESSION

A closed session meeting was not held.

12. ADJOURNMENT

Dave Blanks moved to adjourn the meeting at 8:40 p.m.

Carol Kats seconded the motion.

Voice Vote: All Aye - Motion Carried

Respectfully submitted,



Carol A. Kats
Secretary, Board of Education



Drew Sernus
President, Board of Education