

**Board of Education
Worth School District 127**

Dr. Rosemary Lucas Administrative Center
11218 South Ridgeland Avenue
Worth, Illinois 60482

Minutes of the Regular Meeting of June 14, 2017

1. CALL TO ORDER

President Drew Sernus called the meeting to order at 6:36 p.m.

2. ROLL CALL

Present: Drew Sernus, Rebecca Roti, Meghan Sisk, Dave Blanks, Michelle Egan, Vince Flores

Absent: Danette Keeler

Administrators:

Dr. Rita Wojtylewski, Superintendent	Cindy Dykas, Business Manager/CSBO
Tim Hathhorn, Worth Elementary Principal	Linda Esposito, Worthwoods Principal
Joe Zampillo, Worth Junior High Principal	Maureen Eichstaedt, Worth Junior High Assistant Principal
Sinéad Chambers, Special Education Director	

Others Present:

Scott Tamkus, Director of Facilities and Grounds	Robert Jeffers, Technology Coordinator
JoAnne Albrecht, Worth Education Association	Ed Wright, DLA
Brenda Miller, Recording Secretary	

3. PLEDGE OF ALLEGIANCE

President Drew Sernus led the Pledge of Allegiance.

4. SUPERINTENDENT'S REPORT

A. Staff and Student Recognition

Dr. Wojtylewski reported with sadness that the mother of a third grade Worthwoods' student passed away as the result of a car accident, and a district student placed at the DLP site has been deemed homeless as the result of an apartment fire. Angy Zajac Executive Director of the Eisenhower Cooperative is accepting monetary donations/gift cards and new or gently used clothing for the family affected by the fire.

Dr. Wojtylewski asked for a moment of silence in memory of Diane McQueary, a paraprofessional who has worked in the district since 1999, who passed away this week.

Linda Esposito reported that the Worthwoods' 4th grade students collected \$300 in conjunction with the "Invention Convention" project. The money was sent to the American Cancer Society.

Dr. Wojtylewski thanked the principals for their continuing leadership as we bring closure to another successful school year.

B. Fund Transfers

Dr. Wojtylewski noted that the Board will be asked to approve the transfer of two different types of allowable fund transfers. The first fund transfer deals with the permanent transfer of excess interest from the Debt Service, Social Security/Medicare, Transportation and Working

Cash Funds to the Education Fund. The second fund transfer deals with an interfund transfer from the Transportation Fund to the Operations and Maintenance Fund. The fund transfers are permanent and do not have to be repaid.

C. Fund Balance Update for FY17

Dr. Wojtylewski and Cindy Dykas reviewed documents provided within the Board packet outlining: 1) 2016-17 Budget vs. Actual Expenditures; 2) Projected Fund Balances as of June 30, 2017; and Ending Fund Balances 2008-2017. Questions and comments from Board members were addressed by the administration. Dr. Wojtylewski reported that especially noteworthy is the ending fund balance in 2008 of \$3,287,314 and the estimated ending balance for 2017 of \$12,928,905. The administration and Board have worked hard to build the fund balances over the years while continuing to accomplish great things.

D. 2016 HVAC Project Update

Dr. Wojtylewski and Scott Tamkus reported that in the process of preparing for the installation of a new roof at the Administrative Center, it was found that the curb heights for the roof top units installed last summer were not to specification. Before the district can proceed with replacing the roof, the curbs need to be corrected. AMI has agreed to correct the curb heights and insulate. This work has been added to the project's punch list. AMI has also assured us that the diffusers needed to complete the Worthwoods HVAC project are on the way. A final payment of approximately \$160,000 has been withheld pending completion of the punch lists. We are also still waiting for the project manuals, payroll records, and certifications. It is expected that the projects will be closed out in the next couple of weeks.

E. FY18 Projects

It was noted that a binder with twenty facility projects and projected budget amounts was delivered to each Board member. This information will be discussed after the Public Hearing portion of the meeting.

F. Report on IASBO Conference

Cindy Dykas reported on her attendance at the IASBO Conference held in Peoria in April. The conference, similar to the Tri-Conference, provided a variety of sessions related to topics such as trending legal issues, technology and hacking, food service requirements, and insurance coverage provided by districts. The conference also qualified her for professional development hours towards the twelve hours required as the administrator of the breakfast/lunch program.

Cindy Dykas responded to questions regarding the breakfast/lunch program. She stated that the provider contract is a four year contract. Districts must then reapply with the State. Contracts with vendors can be renewed for up to five years without being rebid. The decision to have students from each grade level sample menu options proved beneficial in designing menus for the upcoming school year.

G. Details on Board Agenda Items

Approval of Student Fees for the 2017-18 School Year – The Board will take action on the approval of student fees for the 2017-18 school year.

Reading Series Adoption – The Board will take action on the adoption of “Wonders” from McMillan McGraw Hill for use by grades K-5, and “Study Sync” from McMillan McGraw Hill for use by grades 6-8.

Approval of Authorization to Pay Bills through June 2017 – The Board will take action on authorization to pay all invoices due and owing on or before June 30, 2017.

Approval of Resolutions Permanently Transferring Excess Interest – The Board will take action on the approval of Resolutions to: 1) permanently transfer excess interest from the Debt Service Fund to the Education Fund; 2) permanently transfer excess interest from the Social Security/Medicare Fund to the Education Fund; 3) permanently transfer excess interest from the Transportation Fund to the Education Fund; and 4) permanently transfer excess interest from the Working Cash Fund to the Education Fund.

Approval of Resolution Authorizing Interfund Transfer from the Transportation Fund to the Operations and Maintenance Fund – The Board will take action on the approval of a Resolution to authorize an interfund transfer from the Transportation Fund to the Operations and Maintenance Fund.

Approval of Prevailing Wages – The Board will take action on the adoption of a Resolution and Legal Notice on the prevailing rate of wages for construction work in the Cook County area as determined by the Department of Labor of the State of Illinois as of June 5, 2017.

Awarding of Bid for Door Replacement – The Board will take action on the awarding of a bid and extending a contract for the replacement of exterior doors at the Dr. Rosemary Administrative Center and Worth Elementary and Worth Junior High Schools to the low bidder, Cosgrove Construction.

Awarding of Bid for Roof Replacement – The Board will take action on the awarding of a bid and extending a contract for the roof replacement at the Dr. Rosemary Lucas Administrative Center to the low bidder, Malcor Roofing.

Approval of the Equipment Quotation from Team Reil, Inc. for the 2017 Playground Project – The Board will take action on the approval of the Equipment Quotation from Team Reil, Inc. for the 2017 Playground Project.

Approval of Salaries for Supervisors and Non-Bargaining Unit Support Staff – The Board will take action on the approval of salaries for supervisors and non-bargaining unit support staff.

Dr. Wojtylewski recommended, and the Board agreed, that a special meeting in July be set for the purpose of paying bill and approving new hires.

5. CITIZENS' REMARKS – AGENDA AND NON-AGENDA ITEMS

There were no remarks made.

6. PUBLIC HEARING ON INTERFUND TRANSFER FROM THE TRANSPORTATION FUND TO THE OPERATIONS AND MAINTENANCE FUND

Rebecca Roti moved that the Board of Education conduct a public hearing regarding the interfund transfer from the Transportation Fund to the Operations and Maintenance Fund, which has been set forth in accordance with the requirements of the School Code of Illinois.

Dave Blanks seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

Cindy Dykas explained that the purpose of the hearing is to allow the public to comment on the interfund transfer of monies from the Transportation Fund to the Operations and Maintenance Fund. This type of transfer of funds is a permanent transfer and is allowable for one-time non-recurring expenses. The transfer requires a notice to the public and public hearing to hear comments and questions from members of the community. Having met all the requirements for the public hearing, Cindy Dykas asked that the Board open the floor to members of the audience for comments and questions on the interfund transfer.

Hearing no comments, Michelle Egan moved that the Board of Education close the public hearing and return to regular session.

Vince Flores seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

7. BOARD DISCUSSION ON FACILITY PROJECTS

Each Board member was sent a binder with 20 facility projects with projected budget amounts, which the administration determined as needing to be addressed. Dr. Wojtylewski, Cindy Dykas, and Scott Tamkus reviewed each of the following projects and addressed comments and questions from the Board members.

Project	Projected Budget	Fund	Project	Projected Budget	Fund
Playground at WR	\$20,262	O & M	Replacement of Sidewalk at WW	\$15,000	L/S
Exterior Door Replacement	\$114,000	O & M	Replacement of Faucets in Restrooms at WE	\$20,000	O & M
Roof Replacement (East) at WR	\$244,540	O & M	Correction of Leak in Below Grade Classroom (4 th Grade) at WE	\$15,850	O & M
Security Camera Upgrade at WE and WJH	\$57,736	Tort	Repairs to Bleachers, Backstops and Floors in Gym at WJH	\$43,040	O & M
HVAC Upgrade at WR	\$85,000	O & M	HVAC Automation System at WJH	TBD	O & M
Student Desk Replacement	\$140,100	Ed	Replacement of District Telephone System	\$150,000	O & M
Teacher Chairs	\$29,935	O & M	Repair and/or Replacement of Unit Ventilators at WJH	\$500,000	O & M
Playground Demolition at WW	\$12,623	O & M	PRESS Policy Services	TBD	Ed
Sealcoating for Parking Lots at WE, WJH, WW	\$29,550	O & M	Chromebooks and Google Classroom Initiative	\$342,000	Ed
Replacement of Marquee at the Administrative Center	\$24,500	O & M	Reading Resources	\$159,216	Ed

During discussion of the Chromebooks and Google Classroom initiative, a Board member requested that a Chromebook be available at the July Board meeting.

After discussion, the Board agreed with the administration's recommendation to proceed with projects with the exception of: 1) sealcoating for parking lots at Worth Elementary, Worth Junior High and Worthwoods; 2) correction of leak in below grade classroom (4th grade) at Worth Elementary; 3) repairs to bleachers, backstops and floors in gym at Worth Junior High; 4) HVAC

automation system at Worth Junior High; 5) replacement of District telephone system; 6) repair and/or replacement of unit ventilators at Worth Junior High and, 7) security camera upgrade at Worth Elementary and Worth Junior High. These projects require further information before a decision can be made.

Scott Tamkus responded to an inquiry on the completion of the DCEO Energy Efficiency Program project. He reported that no negative comments were received from residents regarding the increased lighting. Measures were taken to ensure that the homes directly across the street from the Worth Junior High were not adversely affected by lights shining directly into their homes. The improvements provide a dramatic cosmetic improvement to the buildings and address deficiencies in lighting. Board members will notice the difference in lighting when leaving the building after the meeting. The Board members were given three pictures which showed the improvement in the lighting around the buildings at night.

8. BOARD MOTIONS

A. Consent Agenda

Meghan Sisk moved that the Board of Education approve the following consent agenda items:

- | | | |
|---|----------------------------|--|
| 1) <u>Accounts Payable</u> | June 14, 2017 | \$340,313.95 |
| 2) <u>Payroll Summary</u> | Education Fund | \$540,224.35 |
| | Building Fund | \$35,528.77 |
| | FICA/IMRF/Medicare/TRS | \$45,144.83 |
| 3) <u>Resignation of Certified Staff – Retirement</u> | | |
| Dave Blyth | Band Teacher, Districtwide | Effective End of the 2019-20 School Year |
| 4) <u>Resignation of Certified Staff</u> | | |
| Maggie Krull | Teacher, Worth Elementary | Effective End of the 2016-17 School Year |
| 5) <u>Resignation of Classified Staff</u> | | |
| Abeer Amara | Lunch Supervisor | Effective End of the 2016-17 School Year |

(end consent agenda)

Dave Blanks seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

Dr. Wojtylewski addressed comments and questions from the Board on the posting of vacancy notices and the timeline for employees submitting letters of intent to retire.

B. Approval of Minutes – Board Meetings

Rebecca Roti moved that the Board of Education approve the minutes of the May 10, 2017, regular meeting.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 1 Abstain (Sisk), 1 Absent – Motion Carried

Rebecca Roti moved that the Board of Education approve the closed session minutes of the May 10, 2017, regular meeting.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 1 Abstain (Sisk), 1 Absent – Motion Carried

C. Approval of Student Fees for the 2017-18 School Year

Michelle Egan moved that the Board of Education approve the student fees for the 2017-18 school year, as presented in Attachment E.

Rebecca Roti seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

D. Reading Series Adoption

Drew Sernus moved that the Board of Education approve the adoption of “Wonders” from McMillan McGraw Hill for use by grades K-5, and “Study Sync” from McMillan McGraw Hill for use by grades 6-8, as presented in Enclosure B.

Rebecca Roti seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

E. Approval of Authorization to Pay Bills through June 2017

Michelle Egan moved that the Board of Education authorize the Superintendent to pay all invoices due and owing on or before June 30, 2017, as recommended by the Superintendent and the Business Manager/Chief Business Official.

Vince Flores seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

F. Approval of Resolutions Permanently Transferring Excess Interest

Vince Flores moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Debt Service Fund to the Education Fund, as presented in Attachment F1.

Dave Blanks seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

Rebecca Roti moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Social Security/Medicare Fund to the Education Fund, as presented in Attachment F2.

Michelle Egan seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

Michelle Egan moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Transportation Fund to the Education Fund, as presented in Attachment F3.

Dave Blanks seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

Rebecca Roti moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Working Cash Fund to the Education Fund, as presented in Attachment F4.

Michelle Egan seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

G. Approval of Resolution Authorizing Interfund Transfer from the Transportation Fund to the Operations and Maintenance Fund

Meghan Sisk moved that the Board of Education approve the Resolution Authorizing Interfund Transfer from the Transportation Fund to the Operations and Maintenance Fund, as presented in Attachments G1-G3.

Michelle Egan seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

H. Approval of Prevailing Wages

Dave Blanks moved that the Board of Education approve adoption of a resolution and legal notice 'that to the extent and as required by an Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works, approved June 26, 1941; as amended, determining that the general prevailing rate of wages in this locality for labors, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Worth School District 127, is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County area as determined by the Department of Labor of the State of Illinois as of June 5, 2017', as presented in Attachments H1-H21.

Rebecca Roti seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

I. Awarding of Bid for Door Replacement

Rebecca Roti moved that the Board of Education award the bid and extend a contract for the replacement of exterior doors at the Dr. Rosemary Lucas Administrative Center and Worth Elementary and Worth Junior High Schools to the low bidder, Cosgrove Construction, at a cost not to exceed \$114,000.00, as presented in Attachment I.

Dave Blanks seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

J. Awarding of Bid for Roof Replacement

Vince Flores moved that the Board of Education award the bid and extend a contract for the roof replacement at the Dr. Rosemary Lucas Administrative Center to the low bidder, Malcor Roofing, at a cost not to exceed \$244,540.00, as presented in Attachment J.

Dave Blanks seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

K. Approval of the Equipment Quotation from Team Reil, Inc. for the 2017 Playground Project

Michelle Egan moved that the Board of Education approve the Equipment Quotation from Team Reil, Inc. for the 2017 Playground Project, at a cost not to exceed \$136,361.00, as presented in Attachments K1-K2.

Dave Blanks seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

9. BOARD DISCUSSION AND/OR ACTION

Joe Zampillo responded to a Board member's inquiry of a plumbing issue at Worth Junior High during which the water from the drinking fountains was orange. The water had been turned off for testing. Once the water was turned back on faucets were recalibrated to flush the pipes.

10. BOARD MEMBER REPORTS AND REQUESTS

- A. South Cook Governing Board Meeting – June 30, 2017
No Board member was available to attend the meeting.

11. CITIZENS' REMARKS – AGENDA AND NON-AGENDA ITEMS

There were no remarks made.

12. CLOSED SESSION

Dave Blanks moved that the Board of Education adjourn to closed session at 9:52 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.

Vince Flores seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

Dr. Wojtylewski announced that there would be Board action after closed session. The Board took a break before entering closed session.

13. RETURN TO OPEN SESSION

Rebecca Roti moved that the Board of Education, upon completion of its discussions in closed session, reconvene in public session at 10:20 p.m.

Dave Blanks seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

14. APPROVAL OF SALARIES FOR SUPERVISORS AND NON-BARGAINING UNIT SUPPORT STAFF

Meghan Sisk moved that the Board of Education approve the salaries for supervisors and non-bargaining unit support staff, as presented in Confidential Attachments C and D.

Rebecca Roti seconded the motion.

Roll Call Vote: 6 Aye, 1 Absent – Motion Carried

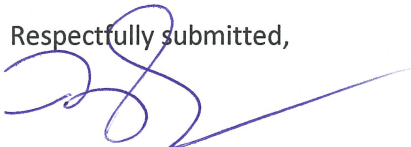
15. ADJOURNMENT

Vince Flores moved to adjourn the meeting at 10:21 p.m.

Michelle Egan seconded the motion.

Voice Vote: All Aye - Motion Carried

Respectfully submitted,



Meghan Sisk
Secretary, Board of Education



Drew Sernus *REBECCA ROTI, PRESIDENT PRO TEM*
President, Board of Education