

**Board of Education
Worth School District 127**

Dr. Rosemary Lucas Administrative Center
11218 South Ridgeland Avenue
Worth, Illinois 60482

Minutes of the Special Meeting of July 13, 2017

1. CALL TO ORDER

President Drew Sernus called the meeting to order at 6:38 p.m.

2. ROLL CALL

Present: Drew Sernus, Rebecca Roti, Meghan Sisk, Dave Blanks, Michelle Egan

Absent: Vince Flores, Danette Keeler

Administrators: Dr. Rita Wojtylewski, Superintendent Cindy Dykas, Business Manager/CSBO

Others Present: Scott Tamkus, Director of Facilities and Grounds Omar Hmud, Surveillance Triangle
Hamzeh Natsheh, Surveillance Triangle Brenda Miller, Recording Secretary

3. PLEDGE OF ALLEGIANCE

President Drew Sernus led the Pledge of Allegiance.

4. SUPERINTENDENT'S REPORT

Dr. Wojtylewski thanked Cindy Dykas for preparing the overview on the status of the projects to date, which was included in the Board packet. Dr. Wojtylewski, Cindy Dykas and Scott Tamkus reviewed the 2017 facility projects and responded to questions and comments.

Playground at WR – The materials and equipment have been ordered and construction will begin on August 1st. The equipment is expected to arrive the week of August 7th. The project is expected to be completed by the start of the school year.

Exterior Door Replacement – The doors, hardware and necessary parts have been ordered. The steel doors are expected to arrive July 31st and the aluminum doors are expected the week of August 14th. The project is expected to be completed by the start of the school year.

Roof Replacement (East) at WR – The roof replacement has been delayed pending the availability of AMI to insulate after correcting the curb heights on the roof top units installed last summer. AMI was quick to respond in correcting the curb high problems. An insulation installer is scheduled for the week of July 17th. Once the insulation is in place Malcor will begin removing the loose gravel in preparation for removal of the old roof. The final payment to AMI will not be released until the work has been completed and inspected. The roof replacement project is expected to be completed by the start of the school year.

Security Camera Upgrade at WE and WJH – A bid opening was held on June 30th (Agenda Attachment F2). The lowest bidder was Surveillance Triangle. A thorough review of the bid reply documents was done and references were checked. Surveillance Triangle is a “Gold Partner” with HIK Vision, the product manufacturer, which gives them unlimited direct access to HIK Vision engineers, if necessary. The Board will take action on awarding the Security Camera

upgrade project to Surveillance Triangle at a cost not to exceed \$67,043.49. The project is expected to be completed by the start of the school year.

HVAC Upgrade at WR – A bid opening was held on June 28th (Agenda Attachment E). The lowest bidder was \$138,000, which is \$53,000 over the projected cost. It is the administration's recommendation that the project be reevaluated when an architect of record is selected. The Board will take action on the rejection of all bids submitted for the 2017 Mechanical Replacement Work at Worthridge School.

Student Desk Replacement – Board members were shown three styles of desks, which the principals are considering. The larger desks will be used in grades 4 through 8. Student chairs for grades 1-6 do not need to be replaced. Chairs will be ordered for grades 7 and 8 because the old desks are a chair/desk combination. The plan is to bulk order the desks to make the replacement and disposal process more manageable. Delivery is approximately eight weeks from the date an order is placed. Scott Tamkus is investigating options for the disposal of the old desks. It was suggested that he contact Acme Disposal Services. It was also suggested that parents be given an option to take a desk(s) for their child(ren). This will also decrease the number of desks for disposal. Dr. Wojtylewski will include this option within the Resolution on the Disposal of Property.

During the course of surveying student desks, it was noted that band students were using a variety of different folding chairs. Students were given an opportunity to test the comfort and functional ability of one of the most popular chairs recommended for use in band classrooms. There was a noticeable difference. New chairs will be ordered.

Teacher Chairs – To maintain consistency, the teacher chairs that will be ordered are similar to those in the Board Room. The chairs will be purchased through the National Intergovernmental Purchasing Alliance (National IPA). Delivery is expected 5 to 7 weeks after the order is placed.

Playground Demolition at WW – It is expected that Chicago Heights Construction will begin demolition of the playground around August 1st. The demolition, cleanup, and reseeded of the area is expected to take 2-3 days.

Sealcoating for Parking Lots at WE, WJH, WW – Since the cost of the project was unknown, proposals were requested from several local vendors. The Worthridge/Administrative Center parking lots were not included as they are in need of replacement. It was determined that a formal bid was not necessary since none of the proposals exceeded \$25,000. It is the recommendation of the administration to employ Pavement Systems, Inc. for sealcoating and striping of areas identified at Worth Elementary, Worthwoods, and Worth Junior High Schools, at a cost not to exceed \$13,658. The project is expected to be completed by the start of the school year.

Replacement of Marquee at the Administrative Center – The administration is working with Sharlen Electric Company to determine an electrical source to the Administrative Center marquee. At one time, the marquee did light up and was operated by a timer.

Replacement of Sidewalk at WW – It is the administration's recommendation to employ Kats & Sons Construction for specific sidewalk repair work at Worth Elementary, Worthwoods, and

Worth Junior Schools, at a cost not to exceed \$12,693. Scott Tamkus stated the grade of salt mixture used by the district poses no threat of damage to the newly replaced sidewalks. Dr. Wojtylewski will meet with Mayor Werner to discuss whether or not the Village would be willing to reimburse the district for costs incurred for repairs that extended from district property to Village property. The project is expected to be completed by the start of the school year.

Replacement of Faucets in Restrooms at WE – The Board was given a revised proposal from Complete Plumbing. Installation will begin August 1st. The project will be completed prior to the start of the school year.

Correction of Leak in Below Grade Classroom (4th Grade) at WE – The cause of the problem has not been identified. The administration is exploring options to make the necessary repairs.

Repairs to Bleachers, Backstops and Floors in Gym at WJH – Board members were sent photographs showing the extent of repairs needed. Repair work on the bleachers began July 11th and installation of the automated components will begin August 1st. The project is expected to be completed by the start of the school year.

HVAC Automation System at Worth Junior High – This project is on hold.

Replacement of District Telephone System – The administration plans to meet in late July with a consultant to begin discussions on the replacement of the district telephone system. The planning process is expected to take approximately one year.

Repair and/or Replacement of Unit Ventilators at Worth Junior High – This project is on hold.

PRESS Plus – The administration is still investigating the use of PRESS Plus to maintain the District Policy Manual.

Technology Chromebooks and Google Classroom – Partial shipments of the new Chromebooks are beginning to arrive. Board members were given a Chromebook to show what the students will be using. The tablet protective covers have not been ordered because they are not yet available. The administration and Board members discussed procedures and software that will be used to monitor student use. The first Institute day will be dedicated to training teachers on setting up Google accounts and additional training on the use of Google Classroom. Several staff members have already signed up for professional development classes and are working toward becoming Google Certified. This will benefit the district in having staff available to provide in-house training. All students will be instructed on the proper care and use of the Chromebooks. The administration is revising current policies and administrative procedures related to access to electronic networks. A letter will be sent to parents explaining the Chromebook/Google initiative. Parents will be required to sign and return an Agreement thereby allowing student access to the District's Internet and acknowledging that they have discussed the terms of the Agreement with their child, which includes the proper care and use of the Chromebooks.

Reading Resources – The new reading series from McMillan McGraw Hill has been ordered.

Details on Board Agenda Items

Approval of Summer School Contracts – Dr. Wojtylewski noted that the Board will only take action on the approval summer school contracts for Title I Summer School employment, as identified as Attachments C1-C2.

2017 Mechanical Replacement Work Project – The Board will take action on the rejection of all bids submitted for the 2017 Mechanical Replacement Work at Worthridge School.

2017 Security Camera Project – The Board will take action on awarding the Security Camera Project to Surveillance Triangle for a price not to exceed \$67,043.49, which includes all material, labor and a three year equipment warranty.

5. CITIZENS' REMARKS – AGENDA AND NON-AGENDA ITEMS

There were no remarks made.

6. BOARD MOTIONS

A. Consent Agenda

Meghan Sisk moved that the Board of Education approve the following consent agenda items:

1) <u>Accounts Payable</u>	June 26, 2017	\$23,570.00
	June 30, 2017	\$66,940.31
	July 13, 2017	\$77,136.00
	July 13, 2017	\$100,023.82
2) <u>Payroll Summary</u>	Education Fund	\$1,367,718.32
	Building Fund	\$36,198.31
	FICA/IMRF/Medicare/TRS	\$91,187.17
3) <u>Employment of Certified Staff</u>		
Susanne Bertucco	1.0 Media Specialist – Worth Elementary	Effective 2017-18 School Year
Greg Gierling	1.0 Physical Education Teacher – Worth Elementary	Effective 2017-18 School Year
Monica McKenna	1.0 Grade 1 Teacher – Worth Elementary	Effective 2017-18 School Year
Renee Paciga	1.0 Grade 5 Teacher – Worth Elementary	Effective 2017-18 School Year

4) Call List of Substitute Teachers, Instructional Aides, Office and Lunch Supervisors

(end consent agenda)

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

B. Approval of Summer School Contracts

Michelle Egan moved that the Board of Education approve the contracts for Title I Summer School employment, as presented in Attachments C1-C2.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

C. 2017 Mechanical Replacement Work Project

Dave Blanks moved that the Board of Education reject all bids submitted for the 2017 Mechanical Replacement Work at Worthridge School, Project 17005, as presented in Attachment E.

Meghan Sisk seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

D. 2017 Security Camera Project

Michelle Egan moved that the Board of Education award the Security Camera Project to Surveillance Triangle for a price not to exceed \$67,043.49, which includes all material, labor and a three year equipment warranty, as presented in Attachments F2-F3.

Rebecca Roti seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

7. BOARD DISCUSSION AND/OR ACTION

Dr. Wojtylewski and the Board members engaged in discussions of the fence installed by the Private Bank. Dr. Wojtylewski stated she briefly spoke with Chief Micetich about the fence. The Traffic Committee will reconvene in early August to continue discussions on procedures to ensure the safety of our students during drop-off and pick-up times.

Dr. Wojtylewski answered questions regarding registration information and medical forms. The Direct Certification List for families was not available until July 1st. Once the district's roster has been updated, letters will be sent to parents outlining registration fees due. Information will be included in the mailing for families with students requiring a physical, dental, or vision examination.

8. BOARD MEMBER REPORTS AND REQUESTS

There were no Board member reports and/or requests.

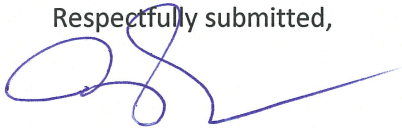
9. ADJOURNMENT

Vince Flores moved to adjourn the meeting at 7:54 p.m.

Michelle Egan seconded the motion.

Voice Vote: All Aye - Motion Carried

Respectfully submitted,



Meghan Sisk
Secretary, Board of Education



Drew Sernus *REBECCA ROTI, PRESIDENT PRO TEM*
President, Board of Education