

**Board of Education
Worth School District 127**

Dr. Rosemary Lucas Administrative Center, Conference Room
11218 South Ridgeland Avenue, Worth, IL 60482

Minutes of the November 30, 2016 Policy Committee Meeting

1. CALL TO ORDER

Chairperson Meghan Sisk called the meeting to order at 6:07 p.m.

2. ROLL CALL

Present: Meghan Sisk, Dave Blanks, Michelle Egan

Administrators: Dr. Wojtylewski, Cindy Dykas, Tim Hathhorn, Linda Esposito, Joe Zampillo,
Maureen Eichstaedt, Sinead Chambers

Others Present: Rebecca Roti, Brenda Miller (Recording Secretary)

3. PLEDGE OF ALLEGIANCE

Chairman Sisk led the Pledge of Allegiance.

4. CITIZENS' REMARKS – AGENDA ITEMS

There were no remarks made.

5. NEW BUSINESS - REVIEW AND DISCUSSION OF EXISTING AND PRESS BOARD POLICIES

The Committee agreed to meet until 7:45 p.m.

Dr. Wojtylewski explained the process the Committee will follow to review the Policy Manual during the next several months. In previous years, when a policy was reviewed and/or updated it was an involved and time inefficient process to send the updated policy to the buildings, have designated staff members remove the old policy from their binder, place the new policy in the binder, and sign off that the manual had been updated. We will now post policies on the website as they are reviewed and/or updated.

Dr. Wojtylewski noted that the white copies within the agenda packet represent current policies. The blue copies represent suggested revisions to the policies as recommended by the Illinois Association of School Boards policy service, PRESS, to which we subscribe.

- A. Policy 1:10 School District Legal Status
PRESS Policy 1:10 School District Legal Status
After discussion, it was the consensus that no changes were necessary. The policy will be marked as reviewed on this date and posted on the district website.

- B. Policy 1:30 School District Philosophy
PRESS Policy 1:30 School District Philosophy
After discussion, it was the consensus to update the Mission Statement. The revised policy will be presented to the Board for a first reading at the December Board meeting.

- C. Policy 2:10 School District Governance
PRESS Policy 2:10 School District Governance
After discussion, it was the consensus that no changes were necessary. The policy will be marked as reviewed on this date and posted on the district website.

- D. Policy 2:20 Powers and Duties of the School Board
PRESS Policy 2:20 Powers and Duties of the School Board
After discussion, it was the consensus to update the policy as recommended by PRESS. The revision adds an indemnification paragraph that further protects staff members. The revised policy will be presented to the Board for a first reading at the December Board meeting.

PRESS Policy 2:20-E Exhibit – Waiver and Modification Request Resource Guide
The Committee agreed with the Superintendent’s recommendation that this exhibit is not necessary.

- E. Policy 2:30 School District Elections
PRESS Policy 2:30 School District Elections
After discussion, it was the consensus to update the policy as recommended by PRESS. The revisions remove the duties of school districts in the election process, as the duties are now the responsibility of the Cook County Clerk’s Office. The revised policy will be presented to the Board for a first reading at the December Board meeting.

- F. Policy 2:40 Board Member Qualifications
PRESS Policy 2:40 Board Member Qualifications
After discussion, it was the consensus to update the policy as recommended by PRESS. The PRESS Policy provides cleaner language. The revised policy will be presented to the Board for a first reading at the December Board meeting.

- G. Policy 2:50 Board Member Term of Office
PRESS Policy 2:50 Board Member Term of Office
After discussion, it was the consensus that no changes were necessary. The policy will be marked as reviewed on this date and posted on the district website.

PRESS Policy 2:60 Board Member Removal from Office
After discussion, it was the consensus that the Board have a policy on record should it be needed. The new policy, as revised by the Committee, will be presented to the Board for a first reading at the December Board meeting.

PRESS Policy 2:70 Vacancies on the School Board – Filling Vacancies
After discussion, it was the consensus that the Board should have a policy to outline the process the district currently follows. There was discussion on whether the last paragraph of the PRESS Policy was necessary. The new policy, as revised by the Committee, will be presented to the Board for a first reading at the December Board meeting. At that time, the Policy Committee can seek input from the Board members.

PRESS Policy 2:70-E Exhibit – Checklist for Filling Board Vacancies by Appointment

The Committee agreed with the Superintendent's recommendation that this exhibit is not necessary.

- H. Policy 2:80 Board Member Oath and Conduct
PRESS Policy 2:80 Board Member Oath and Conduct
After discussion, it was the consensus that no changes were necessary. The policy will be marked as reviewed on this date and posted on the district website.
- I. Policy 2:80-E Exhibit – Board Member Code of Conduct
PRESS Policy 2:80-E Exhibit – Board Member Code of Conduct
The Committee agreed with the Superintendent's recommendation that no changes were necessary. The policy will be marked as reviewed on this date and posted on the district website.
- J. Policy 2:100 Board Member Conflict of Interest
PRESS Policy 2:100 Board Member Conflict of Interest
After discussion, it was the consensus to update the policy as recommended by PRESS. The PRESS Policy provides cleaner language. The revised policy will be presented to the Board for a first reading at the December Board meeting.
- K. Policy 2:105 Ethics and Gift Ban
PRESS Policy 2:105 Ethics and Gift Ban
After discussion, it was the consensus to update the policy as recommended by PRESS. Although there were no substantive changes to PRESS Policy, it is presented in a more organized manner. The revised policy will be presented to the Board for a first reading at the December Board meeting.
- L. Policy 2:110 Qualifications, Term, and Duties of Board Officers
PRESS Policy 2:110 Qualifications, Term, and Duties of Board Officers
After discussion, it was the consensus to update the policy as recommended by PRESS and revised by the Committee by deleting items that do not apply to the district. The revised policy will be presented to the Board for a first reading at the December Board meeting.
- M. Policy 2:120 Board Member Development
PRESS Policy 2:120 Board Member Development
After discussion, it was the consensus to update the policy as recommended by PRESS, and revised by the Committee. The PRESS Policy adds language on mandated Board member training. The revised policy will be presented to the Board for a first reading at the December Board meeting.
- PRESS Policy 2:120-E1 Exhibit-Guidelines for Serving as a Mentor to a New School Board Member
The Committee agreed with the Superintendent's recommendation that this exhibit is not necessary.
- PRESS Policy 2:120-E2 Exhibit-Website Listing of Development and Training Completed by Board Members

The Committee agreed with the Superintendent's recommendation that this exhibit is not necessary.

- N. Policy 2:125 Board Member Expenses
PRESS Policy 2:125 Board Member Expenses

Dr. Wojtylewski explained that due to past abuse by some districts the law is requiring that by March 2017, School Boards adopt policies with new guidelines and expense limits for Board members and/or staff members attending a workshop and/or conference. After considerable discussion, the Committee requested that this policy be an item for discussion at the December Board meeting.

6. COMMITTEE MEMBER REPORTS AND REQUESTS

The Committee agreed to meet at 6:00 p.m. on January 4, 2017. Having had input from the Board discussion at the December Board meeting, the Committee will continue with determining a maximum cost for Board member and staff expenses when attending workshops and/or conferences, and the Committee will proceed with items from this agenda.

The Committee requested that the administration have research available at the December Board meeting on past practice noting the most and least expense paid for attendance at a workshop and/or conference.

7. ADJOURNMENT

Meghan Sisk moved to adjourn the meeting at 8:00 p.m.

Dave Blanks seconded the motion.

Voice Vote – All Aye – Motion Carried

Respectfully submitted:



Meghan Sisk
Chairperson