

**Board of Education
Worth School District 127**

Worthwoods Elementary School, Library
11000 South Oketo
Worth, Illinois 60482

Minutes of the Regular Meeting of June 13, 2018

1. CALL TO ORDER

President Drew Sernus called the meeting to order at 6:31 p.m.

2. ROLL CALL

Present: Drew Sernus, Rebecca Roti, Meghan Sisk, Dave Blanks, Michelle Egan, Vince Flores, Danette Keeler

Administrators: Dr. Rita Wojtylewski, Superintendent
Tim Hathhorn, Worth Elementary Principal
Dr. Joe Zampillo, Worth Junior High Principal

Cindy Dykas, Business Manager/CSBO/SFO
Linda Esposito, Worthwoods Principal
Maureen Eichstaedt, Worth Junior High Assistant Principal

Others Present: Robert Jeffers, Technology Coordinator
Ghadeer Tantawi, Worth Elementary Parent
Jo Anne Albrecht, WEA

Scott Tamkus, Director of Facilities and Grounds
Samantha Beakley, Worth Elementary Parent
Brenda Miller, Recording Secretary

3. PLEDGE OF ALLEGIANCE

President Drew Sernus led the Pledge of Allegiance.

4. SUPERINTENDENT'S REPORT

A. Staff and Student Recognition

Dr. Wojtylewski expressed her appreciation to all staff on the conclusion of another successful school year. She extended a special level of appreciation to the administrators and teachers for all they do for the benefit of the students.

Dr. Wojtylewski expressed her appreciation of staff members who supported the recent Fraternal Order of Police Golf Outing. Many staff members contributed to its success by golfing, sponsoring holes, and donating raffle baskets. The district is very appreciative that some of the proceeds from this event will be donated to our school district.

Dr. Wojtylewski and the Board members congratulated Cindy Dykas on her completion of the School Finance and Operations certification.

B. Amended FY18 Budget

Cindy Dykas stated that an amendment to the FY18 Budget is necessary due to unknowns regarding the change in the law on the Education Fund limiting rate when the budget was adopted in September 2017. Public notice was published on May 10th regarding the amended budget which has been on file in accordance with the requirements of the School Code of Illinois.

C. Fund Transfers

Dr. Wojtylewski and Cindy Dykas noted that the Board will be asked to approve the transfer of two different types of allowable fund transfers. The first fund transfer deals with the

permanent transfer of excess interest from the Debt Service, Social Security/Medicare, Transportation and Working Cash Funds to the Education Fund. The second fund transfer deals with an interfund transfer from the Transportation Fund to the Operations and Maintenance Fund. The fund transfers are permanent and do not have to be repaid.

D. Fund Balance Update for FY18

Cindy Dykas reviewed and answered questions on a document provided within the Board packet which showed ending fund balances for 2009 through 2017 and estimated fund balances for 2017-18.

E. Facility Projects

Dr. Wojtylewski and Scott Tamkus provided a brief update on the status of several of the projects and responded to questions from the Board members.

- Completion of the Worthridge/Administrative Center parking lot is expected by July 30th if the weather cooperates. Installation of the marquee and flag pole will then be scheduled.
- The ceiling tiles in the front foyer of the Administrative Center will be checked for asbestos prior to being replaced.
- A small amount of asbestos was found under the cabinets at the Worth Junior High. The asbestos is not airborne. Arrangements have been made for Valor Technologies to handle the removal.
- The progress on the many projects at the Worth Junior High has been phenomenal. A picture of the Commons Area being filled in was provided in the packet. The foam and rebar for filling the Commons significantly reduced the cost of the project.
- Demolition of the 3rd floor and office areas has begun. A crane and scissors lift are on site for the removal of debris.
- The construction teams have been “fantastic”. At the end of the day work sites are cleared of debris and cleaned up as best possible.
- A good portion of the roof tear off is complete. The installation of curbs and exhaust fans has been scheduled. The completion of this project is dependent on the weather.
- DLA is on site daily monitoring the project.
- A few minor misunderstandings with the Village regarding work permits and permit fees were addressed promptly by Dr. Wojtylewski and did not delay the moving forward with the facility projects.

F. Student Fees for the 2018-19 School Year

Dr. Wojtylewski noted that she is not recommending an increase to the student fees for the 2018-19 school year.

G. Residency Verification Process

Dr. Wojtylewski and Cindy Dykas reported that two separate letters were sent to parents providing information on completing the residency verification process, as required by Board resolution. There are approximately 200 families who have not made contact with the district. One more opportunity will be given to parents to complete the process. Information on families who do not verify residency will be submitted to the investigation company. Those students will not be considered registered for the 2018-19 school.

H. Details on Board Agenda Items

Consent Agenda – The Board will take action on the approval of the consent agenda items that relate to accounts payable and payroll.

Approval of Minutes – The Board will take action on the approval of the regular and closed session minutes of the May 9th Board of Education meeting.

Approval of Student Fees for the 2018-19 School Year – The Board will take action on the approval student fees for the 2018-19 school year.

Approval of Authorization to Pay Bills through June 2018 – The Board will take action on authorizing the Superintendent to pay all invoices due and owing on or before June 30, 2018.

Approval of Resolutions Permanently Transferring Excess Interest – The Board will take action on the approval of resolutions permanently transferring excess interest from the Debt Service Fund, Social Security/Medicare Fund, Transportation Fund, and Working Cash Fund to the Education Fund.

Approval of Resolution Authorizing Interfund Transfer from the Transportation Fund to the Operations and Maintenance Fund – The Board will take action on the approval of a resolution authorizing interfund transfer from the Transportation Fund to the Operations and Maintenance Fund.

Approval of Prevailing Wages – The Board will take action on approving the adoption of a resolution and legal notice determining the general prevailing rate of wages in this locality as determined by the Department of Labor of the State of Illinois as of June 2018.

Meeting Dates – The Board will take action on approval of the regular meeting dates of the Board of Education through June 30, 2019.

Consent Agenda – The Board will take action on the approval of the consent agenda items that relate to the resignation of certified and classified staff, a request for a contractual leave of absence, and the employment of certified and classified staff.

Approval of Salaries for Supervisors and Non-Bargaining Unit Support Staff – The Board will take action on the approval of salaries for supervisors and non-bargaining unit support staff.

5. CITIZENS' REMARKS – AGENDA AND NON-AGENDA ITEMS

President Sernus stated that the Board welcomes comments and asks that comments on agenda or non-agenda items be limited to three minutes. Any questions raised during this segment of the Board meeting will be re-directed to the appropriate personnel in the district for answer within a reasonable, more appropriate time. An outline of ways the public can get answers to any questions was distributed to all visitors prior to the meeting.

A parent commented she was one of the families unable to provide verification of residency as she had other priorities during the period of time the district specified. She stated she understood and supported the process, but the timeframe given by the district did not fit her schedule. She

called afterward and was told she missed the opportunity and would have to wait until August. Dr. Wojtylewski invited her to speak with Cindy Dykas after the meeting regarding the matter.

A parent addressed Dr. Wojtylewski and the Board members and presented them with a letter written by her 4th grade daughter and two friends. In the letter, the girls expressed their disappointment that the 4th field trip to Springfield was cancelled and provided a rationale on the importance of the trip in the culmination of the 4th grade social studies curriculum. They asked that the Board reinstate the field trip and allow the 5th grade students of the 2018-19 school year to accompany the 4th graders to Springfield. Dr. Wojtylewski and the Board members acknowledged receipt of the letters and thanked the parent for her comments.

6. PUBLIC HEARING ON AMENDED FY18 BUDGET

Rebecca Roti moved that the Board of Education conduct a public hearing regarding the amended budget for 2017-2018 which has been on file in accordance with the requirements of the School Code of Illinois.

Michelle Egan seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Cindy Dykas noted that no one came in to inspect the amended budget during the 30 days that it was on display.

Hearing no comments, Danette Keeler moved that the Board of Education close the public hearing and return to regular session.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

7. PUBLIC HEARING ON INTERFUND TRANSFER FROM THE TRANSPORTATION FUND TO THE OPERATIONS AND MAINTENANCE FUND

Vince Flores moved that the Board of Education conduct a public hearing regarding the interfund transfer from the Transportation Fund to the Operations and Maintenance Fund, which has been set forth in accordance with the requirements of the School Code of Illinois.

Michelle Egan seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Cindy Dykas explained that the purpose of the hearing is to allow the public to comment on the interfund transfer of monies from the Transportation Fund to the Operations and Maintenance Fund. This type of transfer of funds is a permanent transfer and is allowable for one-time non-recurring expenses. The transfer requires a notice to the public and public hearing to hear comments and questions from members of the community. Having met all the requirements for the public hearing, Cindy Dykas asked that the Board open the floor to members of the audience for comments and questions on the interfund transfer.

Hearing no comments, Michelle Egan moved that the Board of Education close the public hearing and return to regular session.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

8. BOARD MOTIONS

A. Consent Agenda

Meghan Sisk moved that the Board of Education approve the following consent agenda items:

1) <u>Accounts Payable</u>	June 13, 2018	\$204,051.98
2) <u>Payroll Summary</u>	Education Fund	\$545,057.05
	Building Fund	\$37,208.07
	FICA/IMRF/Medicare	\$42,745.26

(end consent agenda)

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

B. Approval of Minutes – Board Meetings

Meghan Sisk moved that the Board of Education approve the minutes of the May 9, 2018, regular meeting.

Michelle Egan seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Michelle Egan moved that the Board of Education approve the closed session minutes of the May 9, 2018, regular meeting.

Vince Flores seconded the motion.

Roll Call Vote: All Aye – Motion Carried

C. Approval of Student Fees for the 2018-19 School Year

Danette Keeler moved that the Board of Education approve the student fees for the 2018-19 school year, as presented in Attachment E1.

Rebecca Roti seconded the motion.

Roll Call Vote: All Aye – Motion Carried

D. Approval of Authorization to Pay Bills through June 2018

Rebecca Roti moved that the Board of Education authorize the Superintendent to pay all invoices due and owing on or before June 30, 2018, as recommended by the Superintendent and the Business Manager/CSBO/SFO.

Michelle Egan seconded the motion.

Roll Call Vote: All Aye – Motion Carried

E. Approval of Resolutions Permanently Transferring Excess Interest

Danette Keeler moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Debt Service Fund to the Education Fund, as presented in Attachment F1.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Rebecca Roti moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Social Security/Medicare Fund to the Education Fund, as presented in Attachment F2.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Meghan Sisk moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Transportation Fund to the Education Fund, as presented in Attachment F3.

Danette Keeler seconded the motion.

Roll Call Vote: All Aye – Motion Carried

Michelle Egan moved that the Board of Education approve the Resolution Permanently Transferring Excess Interest from the Working Cash Fund to the Education Fund, as presented in Attachment F4.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

F. Approval of Resolution Authorizing Interfund Transfer from the Transportation Fund to the Operations and Maintenance Fund

Meghan Sisk moved that the Board of Education approve the Resolution Authorizing Interfund Transfer from the Transportation Fund to the Operations and Maintenance Fund, as presented in Attachments G1-G3.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

G. Approval of Prevailing Wages

A Board member asked if there was a threshold dollar amount that contractors were exempt from paying prevailing wages and if the documents were able to be viewed by FOIA request. Dr. Wojtylewski stated that the prevailing wage rates must be adhered for all workers regardless of a project dollar amount. The documentation submitted to the district has names, addresses and social security numbers. If a FOIA request was received, a major portion of the information would be redacted.

Dave Blanks moved that the Board of Education approve adoption of a resolution and legal notice 'that to the extent and as required by an Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works, approved June 26, 1941; as amended, determining that the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Worth School District 127, is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County area as determined by the Department of Labor of the State of Illinois as of June 2018', as presented in Attachments H1-H10.

Vince Flores seconded the motion.

Roll Call Vote: All Aye – Motion Carried

H. Meeting Dates

Two Board members noted that, as in the past, meetings were scheduled on religious holidays. After discussion, it was the consensus that the meeting dates remain as published. If a Board member is unable to attend a meeting for whatever reason, he/she should contact the Board President and/or the Superintendent in advance so that contact can be made to ensure that a quorum of the Board members will be in attendance for a meeting.

Michelle Egan moved that the regular meeting dates of the Board of Education of Worth School District 127, Cook County, Illinois, be established typically as the second Wednesday of each month, with all meetings to be held at 6:30 p.m. in the Conference Room of the Dr. Rosemary Lucas Administrative Center or at other designated locations as published in advance, and further that the Board of Education approve the schedule of meeting dates through June 30, 2019, as presented in Attachment I.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

9. BOARD DISCUSSION AND/OR ACTION

A. Policy Committee Meeting Date

Dr. Wojtylewski noted that due to summer schedules the Policy Committee will meet in late September or early October. An Education Committee meeting will be scheduled for late October.

10. BOARD MEMBER REPORTS AND REQUESTS

Several Board members commented on the Fraternal Order of Police Golf Outing. It was truly a great opportunity for the community agencies and community members to come together. Each year the organization donates a portion of the proceeds. This year the district benefited and the Board members expressed their sincere appreciation to the Worth Police Department. Everyone agreed that this is a very worthwhile event that the Board will participate in and support in whatever way it can.

A Board member praised the 4th grade students and staff on the “Invention Convention” event at Worthwoods. The projects were amazing and the students were eloquent in their presentations.

Dr. Zampillo responded to a Board member acknowledging the South Cook Prairie Math Bowl. The 7th and 8th grade teams took 5th place. He thanked Mrs. Bershers and Mrs. Bray for their efforts in the coaching of the teams.

A Board member praised the 6th and 7th grade students and teachers. The fourth quarter awards assembly was quite impressive with a number of students honored for academic growth.

Dr. Wojtylewski responded to several questions from the Board members. All the defective Chromebooks have been repaired. Since the start of the school year, Chromebooks were deployed to grades 2 through 8. Excess Title I funds are available and earmarked to purchase Chromebooks for students during instruction with Title I teachers. There will be projectors and whiteboards in each classroom. Classrooms on the first and second floors at the Worth Junior High will have portable displays due to the projected facility work planned for next year. Investigation and discussion on moving to an electronic Board packet has not proceeded merely due to a function of time.

11. CITIZENS’ REMARKS – AGENDA ITEMS

There were no remarks made.

12. CLOSED SESSION

Michelle Egan moved that the Board of Education adjourn to closed session at 7:50 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific

employees of the District; student discipline cases; and purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

The Board members took a short recess before entering closed session.

13. RETURN TO OPEN SESSION

Rebecca Roti moved that the Board of Education, upon completion of its discussions in closed session, reconvene in public session at 10:11 p.m.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

14. CONSENT AGENDA

Meghan Sisk moved that the Board of Education approve the following consent agenda items:

1) Resignation of Certified Staff

Rafah Abuhayyeh	Bilingual Teacher/Arabic, Worth Elementary and Worthwoods	Effective End of the 2017-18 School Year
Maria Avolio	Special Education Teacher, Worth Elementary	Effective End of the 2017-18 School Year
Susanne Bertucco	Media Specialist, Worth Elementary	Effective End of the 2017-18 School Year
Emily Herbold	Pre-K Teacher, Worthridge	Effective End of the 2017-18 School Year

2) Resignation of Classified Staff

Margaret Barton	Lunch Supervisor, Worth Elementary	Effective End of the 2017-18 School Year
Alicia Roti	Lunch Supervisor, Worthwoods	Effective End of the 2017-18 School Year

3) Request for Contractual Leave of Absence

Brittany Largent	Teacher, Worth Junior High	Effective the 2018-19 School Year
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4) Employment of Certified Staff

Agnieszka Hajnos	Bilingual/EL Teacher: Polish	Effective the 2018-19 School Year
Kelly Machaj	Teacher, Worthwoods	Effective the 2018-19 School Year
Christopher Elliott	Physical Education Teacher, Worth Elementary	Effective the 2018-19 School Year
Marie Lange	Teacher, Worth Elementary	Effective the 2018-19 School Year

5) Employment of Classified Staff

Mary Flores	Lunch Supervisor, Worth Elementary	Effective the 2018-19 School Year
Kristen Musto	Lunch Supervisor, Worth Elementary	Effective the 2018-19 School Year

(end consent agenda)

Vince Flores seconded the motion.

Roll Call Vote: All Aye – Motion Carried

15. APPROVAL OF SALARIES FOR SUPERVISORS AND NON-BARGAINING UNIT SUPPORT STAFF

Meghan Sisk moved that the Board of Education approve the salaries for supervisors and non-bargaining unit support staff, as presented in Confidential Attachment C and D.

Dave Blanks seconded the motion.

Roll Call Vote: All Aye – Motion Carried

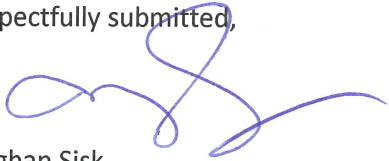
16. ADJOURNMENT

Dave Blanks moved to adjourn the meeting at 10:17 p.m.

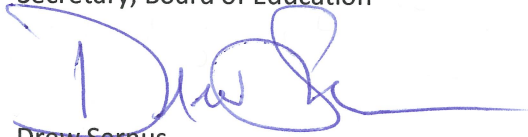
Danette Keeler seconded the motion.

Voice Vote: All Aye - Motion Carried

Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'MS', with a long horizontal flourish extending to the right.

Meghan Sisk
Secretary, Board of Education

A handwritten signature in blue ink, appearing to be 'D. Sernus', with a long horizontal flourish extending to the right.

Drew Sernus
President, Board of Education