

**Board of Education
Worth School District 127**

Dr. Rosemary Lucas Administrative Center, Gymnasium
11218 South Ridgeland Avenue
Worth, Illinois 60482

Minutes of the Regular Meeting of September 13, 2017

1. CALL TO ORDER

President Drew Sernus called the meeting to order at 6:32 p.m.

2. ROLL CALL

Present: Drew Sernus, Dave Blanks, Michelle Egan, Danette Keeler, Rebecca Roti (arrived at 7:39 p.m.)

Absent: Vince Flores, Meghan Sisk

Administrators:	Dr. Rita Wojtylewski, Superintendent	Cindy Dykas, Business Manager/CSBO
	Tim Hathhorn, Worth Elementary Principal	Linda Esposito, Worthwoods Principal
	Joe Zampillo, Worth Junior High Principal	Maureen Eichstaedt, Worth Junior High Assistant Principal
	Sinead Chambers, Special Education Director	

Others Present:	Jim Peltzer, Worth Elementary Parent	Stephanie Peltzer, Worth Elementary Parent
	Scott Tamkus, Director of Facilities and Grounds	Robert Jeffers, Technology Coordinator
	Jo Anne Albrecht, WEA	Brenda Miller, Recording Secretary

3. PLEDGE OF ALLEGIANCE

President Drew Sernus led the Pledge of Allegiance.

4. SUPERINTENDENT'S REPORT

A. Staff and Student Recognition

Dr. Wojtylewski expressed appreciation towards the principals and students for the Patriot Day activities. Students, staff, community leaders, and members of the Worth Police Department and Palos Fire Department gathered throughout the district to pay respect to the heroes who died on September 11, 2001, and present day heroes who protect and serve. The response of students and staff during activities such as Patriot Day, and to help those in need, never ceases to amaze and make her proud. Dr. Wojtylewski is currently working with Linda Esposito to help a family who came to us having lost everything as a result of Hurricane Harvey. Joe Zampillo reported that the principals and student councils are in the beginning stages of discussing events to raise money for relief agencies.

Dr. Wojtylewski reported that Rebecca Roti will be recognized at the South Cook Division dinner meeting on November 1st for earning a Master Board Member Level II recognition for development and leadership events that she attended during the last school year.

B. School Facility Project Updates

Scott Tamkus reported that the last of the doors to be replaced are the double doors at the WJH main entrance. The new doors will be replaced on Columbus Day, which is a non-attendance day for staff and students.

Dr. Wojtylewski reported that the new reading series is in place and staff are moving forward with its introduction. Chromebooks for the 8th grade staff and students were deployed this week and a schedule is in place for the remaining grade levels. Next week Chromebooks will be delivered to 5th grades classes at both elementary schools and to 7th grade classes. Maureen Eichstaedt and Joe Zampillo commented that the staff and students are very excited about the new reading series, the Chromebooks and the use of Google Classroom. Some of the junior high staff are becoming Google certified. Members of the encore team are also looking forward to using the Chromebooks to enhance instruction.

Dr. Wojtylewski responded to an inquiry regarding final payment to AMI. The district will not release the final payment until AMI provides the manuals and paperwork as required. Rich Kumnick will send authorization to the district to release the payment once these documents are received.

President Sernus requested an opportunity to see the completed projects. Dr. Wojtylewski suggested he contact Scott Tamkus to set up a mutually convenient time to meet.

C. Preschool For All Recognition

Dr. Wojtylewski credited Sinéad Chambers and Emily Herbold for their efforts which earned the Pre-K Program a Preschool For All Recognition status from the Illinois State Board of Education.

D. FY17 Administrator, Teacher, and IMRF Staff Salary Benefits Reports

Dr. Wojtylewski explained that the reports included in the packet represented the salary and compensation for all certified staff during the 2016-17 school year, and the 2017-18 salary information for certain non-classified staff required to be reported under PA 097-0609. School districts are required to post this information on their websites by October 1st.

E. FY18 Budget

Cindy Dykas provided an overview of the proposed budget using documents that were distributed to Board members. The information presented contained: 1) a copy of the FY18 budget; 2) revenue and expenditure amounts in each of the funds with a beginning fund balance as of July 1, 2017, a net gain/loss figure and projected fund balance on June 30, 2018; 3) the source and percentage of the revenues as they relate to the budget and compare to State percentages; 4) expenditures by fund and by object; 5) detail of General State Aid received since 2009; and 6) interest received since 2009. The proposed budget showed an unaudited fund balance of \$13,113,409 as of July 1, 2017 and a projected fund balance of \$12,952,431 as of June 30, 2018. Dr. Wojtylewski and Cindy Dykas responded to questions and comments by Board members.

F. Details on Board Agenda Items

Adoption of FY18 Budget – The Board will take action on the approval of the Worth School District 127 Budget for FY18.

Approval of Phone Service Agreement – The Board will take action on the approval of the renewal of the CALL One Customer Service Agreement and Centrex Customer Service Agreement.

5. CITIZENS' REMARKS – AGENDA AND NON-AGENDA ITEMS

Dr. Wojtylewski and members of the Board responded to comments and questions from the parents of a kindergarten student at Worth Elementary regarding class sizes, and full day kindergarten. Class sizes are being monitored in several sections at the elementary levels. The district is not able to hire additional teachers to lower class sizes because all classrooms are being used for instruction. The administration and Board plan to study the increased enrollment patterns and consider options for this year along with developing a strategic plan for the future.

6. PUBLIC HEARING ON FY18 BUDGET

Danette Keeler moved that the Board of Education conduct a public hearing regarding the proposed budget for 2017-2018 which has been on file in accordance with the requirements of the School Code of Illinois.

Dave Blanks seconded the motion.

Roll Call Vote: 4 Aye, 3 Absent – Motion Carried

Hearing no comments, Cindy Dykas recommended the Board close the public hearing and return to regular session.

Danette Keeler moved that the Board of Education close the public hearing and return to regular session.

Dave Blanks seconded the motion.

Roll Call Vote: 4 Aye, 3 Absent – Motion Carried

7. BOARD MOTIONS

A. Consent Agenda

Michelle Egan moved that the Board of Education approve the following consent agenda items:

- | | | |
|--|--|---|
| 1) <u>Accounts Payable</u> | September 13, 2017 | \$579,003.55 |
| | September 13, 2017 | \$52,646.75 |
| 2) <u>Payroll Summary</u> | Education Fund | \$103,314.70 |
| | Building Fund | \$37,304.87 |
| | IMRF and FICA/Medicare | \$22,941.20 |
| 3) <u>Resignation of Classified Staff</u> | | |
| Irma Lazcano | Lunch Supervisor – Worthwoods | Effective August 21, 2017 |
| 4) <u>Employment of Classified Staff</u> | | |
| Fijuturime Lumani | Lunch Supervisor – Worth Junior High | Effective August 28, 2017 |
| Lynn Lackner | Lunch Supervisor – Worthwoods | Effective September 14, 2017 |
| Samantha Nilles | Sp. Ed. 1:1 Paraprofessional – Worth Junior High | Effective August 29, 2017 |
| Frannie Van Doran | Sp. Ed. 1:1 Paraprofessional – Worth Elementary | Effective August 31, 2017 |
| 5) <u>Request for Contractual Leave of Absence</u> | | |
| Anna Sullivan | Teacher, Worth Junior High | Approximately October 16, 2017 through the remainder of the 2017-18 School Year |
| 6) <u>Additions to Call List of Substitute Teachers, Instructional Aides, Office and Lunch Supervisors</u>
(end consent agenda) | | |

Dave Blanks seconded the motion.

Roll Call Vote: 4 Aye, 3 Absent – Motion Carried

B. Approval of Minutes – Board Meetings

Dave Blanks moved that the Board of Education approve the minutes of the August 9, 2017, regular meeting.

Danette Keeler seconded the motion.

President Sernus stated that he was not in attendance at the August Board meeting and he would abstain during the roll call vote. It was the consensus of the Board that based on this information and the absence of three Board members, that the motion be tabled and presented at the October meeting for approval.

Dave Blanks moved that the Board of Education approve the closed session minutes of the August 9, 2017, regular meeting.

Danette Keeler seconded the motion.

President Sernus stated that he would abstain during the roll call vote. It was the consensus of the Board that the motion be tabled and presented at the October meeting for approval.

C. Adoption of FY18 Budget

Dave Blanks moved that the Board of Education approve the 2017-18 budget according to the Resolution (page 1 of ISBE Form 50-36) for Worth School District 127.

Michelle Egan seconded the motion.

Roll Call Vote: 4 Aye, 3 Absent – Motion Carried

D. Approval of Phone Service Agreement

Danette Keeler moved that the Board of Education approve the renewal of the CALL ONE Customer Service Agreement and Centrex Customer Service Agreement, as presented in Attachments C1-C5.

Michelle Egan seconded the motion.

Dave Blanks stated that he would abstain during the roll call vote. It was the consensus of the Board that the motion be tabled and presented at the October meeting for approval.

8. BOARD DISCUSSION AND/OR ACTION

- A. South Cook Division Dinner – November 1, 2017 – The Future of STEM – Camelot Banquets
Five Board members stated they planned on attending the dinner. The recording secretary will contact Board members not in attendance before making reservations.

Rebecca Roti arrived at 7:39 p.m. during discussion.

- B. Tri-Conference – November 17-19, 2017

Four Board members requested that arrangements be made for their attendance at the Tri-Conference. The recording secretary will contact Board members not in attendance to determine if they plan on attending.

9. BOARD MEMBER REPORTS AND REQUESTS

Dr. Wojtylewski suggested that the Board meet as a Committee of the Whole to study items such as increasing enrollment; future facility projects; selecting an architect of record; student residency issues; and use of an electronic Board packet. The Board members agreed and set a

meeting date of September 20th at 6:30 p.m. The recording secretary will contact members not in attendance to check on their availability to attend the meeting.

Dr. Wojtylewski responded to questions on MAP testing; updating district policy as a result of new legislation; the community newsletter; the status of electronic signage for the Worthridge/Administrative Center; availability of classroom materials for teaching staff; use of social media to promote news about the district; and access for junior high students on PowerSchool. MAP testing will be done in the fall and spring. The testing will be administered to junior high students the week of September 18th. The elementary buildings are scheduled for testing in October. The Policy Committee will meet in October to update policies. The accelerated placement conversation will take place at that meeting. The high schools are already moving forward on this topic. The community newsletter will include information on the facility projects completed this summer. The administration is still in discussion of how the newsletter will be distributed. The newsletter will also be posted on the website. There is a power source to the current signage at Worthridge/Administrative Center building. Scott Tamkus will make arrangements to determine the adequacy of the power. Any teacher needing additional classroom materials should address their needs with the building principal. Matt Aggen, Technology Assistant, has approached Dr. Wojtylewski about increasing the presence of the district using social media. Social media will be discussed at a later date. Dr. Wojtylewski will meet with the administrative team and the Technology Department to discuss creating student access on PowerSchool. A Board member stated she shared her access code with her son so he could self-monitor.

10. CITIZENS' REMARKS – AGENDA AND NON-AGENDA ITEMS

There were no remarks made.

11. CLOSED SESSION

Michelle Egan moved that the Board of Education adjourn to closed session at 8:03 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

The Board took a break before entering closed session. Before entering closed session the Board members took an opportunity to look at the progress of Pre-K playground construction project.

12. RETURN TO OPEN SESSION

Michelle Egan moved that the Board of Education, upon completion of its discussions in closed session, reconvene in public session at 9:43 p.m.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

Dave Blanks moved that the Board of Education approve the minutes of the August 9, 2017, regular meeting.

Danette Keeler seconded the motion.

Roll Call Vote: 4 Aye, 1 Abstain (Sernus), 2 Absent – Motion Carried

Dave Blanks moved that the Board of Education approve the closed session minutes of the August 9, 2017, regular meeting.

Danette Keeler seconded the motion.

Roll Call Vote: 4 Aye, 1 Abstain (Sernus), 2 Absent – Motion Carried

Danette Keeler moved that the Board of Education approve the renewal of the CALL One Customer Service Agreement and Centrex and Customer Service Agreement, as presented in Attachments C1-C5.

Michelle Egan seconded the motion.

Roll Call Vote: 4 Aye, 1 Abstain (Blanks), 2 Absent – Motion Carried

13. EMPLOYMENT OF HEALTH COORDINATOR

Drew Sernus moved that the Board of Education employ Martha Stupak as the Health Coordinator effective September 13, 2017, at a salary of \$70,000.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

14. ADJOURNMENT

Michelle Egan moved to adjourn the meeting at 9:56 p.m.

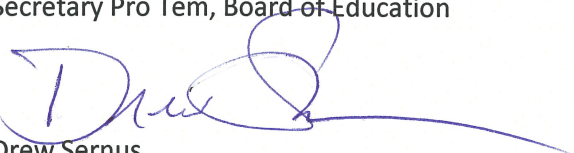
Dave Blanks seconded the motion.

Voice Vote: All Aye - Motion Carried

Respectfully submitted,



Michelle Egan *DANETTE M. KEELER*
Secretary Pro Tem, Board of Education



Drew Sernus
President, Board of Education