

**Board of Education
Worth School District 127**

Dr. Rosemary Lucas Administrative Center, Conference Room
11218 South Ridgeland Avenue, Worth, Illinois 60482

Minutes of the Committee of the Whole Meeting of September 20, 2017

1. **CALL TO ORDER**

President Drew Sernus called the meeting to order at 6:39 p.m.

2. **ROLL CALL**

Present: Drew Sernus, Rebecca Roti, Dave Blanks, Michelle Egan, Danette Keeler, Meghan Sisk

Absent: Vince Flores

Administrators: Dr. Wojtylewski, Cindy Dykas, Scott Tamkus

Others Present: Brenda Miller (Recording Secretary)

3. **PLEDGE OF ALLEGIANCE**

Drew Sernus led the Pledge of Allegiance.

4. **CITIZENS' REMARKS**

Two Board members mentioned that the kindergarten discussion that took place at the September Board meeting expanded to comments posted on a Worth Facebook page. There was also a post on this page stating how disappointing it was that there were not more parents in attendance at Board meetings. The Committee briefly discussed options available to address a grade level at elementary level which is at capacity. The Committee also discussed the need to verify that all students enrolled are living within the Worth attendance area. It was the consensus that no further discussion is recommended until the Worth Education Association approaches the administration regarding class sizes, as this needs to be a joint discussion and decision-making process.

5. **DISCUSSION: ARCHITECT SERVICES**

Dr. Wojtylewski confirmed that Concept 3 is closing its doors at the end of the month and a new architect of record is needed. The Board can direct the administration to work with our attorney to prepare a Request For Qualifications using the IASBO template or the Board can choose to select an architect that they have worked with on a substantial project and have had a satisfactory experience. After discussion, it was the consensus that the Board take action at the October Board meeting on the retainer of DLA Architects, Ltd.

6. **DISCUSSION: RESIDENCY**

Dr. Wojtylewski explained several situations which have led to the administration's recommendation that parents/guardians verify residency each year before student(s) are permitted to attend classes. After discussion, it was the consensus that the Board take action at the October Board meeting on a resolution requiring yearly verification of residency. Due to a prior commitment, Rebecca Roti exited the meeting at 7:48 p.m.

7. DISCUSSION: BOARD POLICY AND PROCEDURES

As requested at the August Board meeting, Brenda Miller presented information on BoardPaq and Board Docs which are web-based services providing for electronic Board packets. After discussion, it was the consensus that based on the annual fee, a decision should be made when all Board members are present.

8. DISCUSSION: CUSTODIAL/MAINTENANCE STAFFING

Dr. Wojtylewski stated that the previous Director of Facilities was responsible for the daily delivery of intra-office mail from the District Office to the schools. This included the delivery of instructional materials, copy paper, and office and cleaning supplies. Scott Tamkus has continued this practice which then limits the time he is available to deal with the preventative maintenance and emergency situations which occur on a daily basis throughout the district. She recommended that the delivery responsibilities be reassigned to a member of the custodial staff and that a fuel efficient transit van be purchased for use in delivering materials. After discussion, it was the consensus that the administration contact the WEST leadership to discuss a change in the custodial job description. The administration will make a recommendation for the purchase of a vehicle at the October Board meeting.

Scott Tamkus provided the Committee with an analysis of the square footage of each of the schools, the number of part-time custodians assigned to each of the schools, and the difficulties encountered in providing coverage when a part-timer is absent. After discussion, it was the consensus of the Committee that an additional part-time custodian be hired and assigned to Worth Junior High.

9. DISCUSSION: FACILITY PROJECTS

Dr. Wojtylewski recommended and the Committee agreed that the discussion of facility projects should be discussed at a future Committee meeting.


10. ADJOURNMENT

Meghan Sisk moved to adjourn the meeting 9:07 p.m.

Dave Blanks seconded the motion.

Voice Vote: All Aye - Motion Carried

Respectfully submitted:


Meghan Sisk *DANETTE KEELER*
Secretary, Board of Education, *SECRETARY PRO TEM*


Drew Sernus
President, Board of Education