

**Board of Education
Worth School District 127**

Dr. Rosemary Lucas Administrative Center, Conference Room
11218 South Ridgeland Avenue, Worth, Illinois 60482

Minutes of the Committee of the Whole Meeting of December 11, 2017

1. **CALL TO ORDER**

President Drew Sernus called the meeting to order at 7:00 p.m.

2. **ROLL CALL**

Present: Drew Sernus, Danette Keeler, Dave Blanks, Michelle Egan (arrived at 7:32 p.m.)

Absent: Vince Flores, Rebecca Roti, Meghan Sisk

Administrators: Dr. Wojtylewski, Cindy Dykas, Tim Hathhorn, Linda Esposito, Joe Zampillo, Maureen Eichstaedt, Scott Tamkus, Robert Jeffers

Others Present: Brenda Miller (Recording Secretary)

3. **PLEDGE OF ALLEGIANCE**

Drew Sernus led the Pledge of Allegiance.

4. **CITIZENS' REMARKS**

There were no remarks made.

5. **DISTRICT FACILITY REPORT**

Dr. Wojtylewski explained the process to guide the Committee through the identification and implementation of facility projects for the summer of 2018. Ed Wright, of DLA Architects, performed a walk-through of the facilities and prepared a list of items which he felt needed to be addressed. He met with Dr. Wojtylewski, Cindy Dykas, and Scott Tamkus, and together they developed a list of facility needs by building and district-wide. Dr. Wojtylewski and Cindy Dykas determined that a two million dollar amount is available for summer of 2018 projects.

Dr. Wojtylewski, Cindy Dykas, and Scott Tamkus presented the following recommended facility projects and explained what each of the projects entailed.

	<u>Worthwoods</u>	<u>Worthridge</u>	<u>Worth Junior High</u>	<u>Worth Elementary</u>	<u>District-Wide</u>
1.	Parking Lots	Parking Lot Back	Mechanicals	Roof	Telephone System
2.	Gate	Parking Lot Front	Roof	Media Center	Technology: Projection Devices in Classrooms
3.	Bathrooms	Roof West Wing	Plumbing/Valves	Bathrooms	STEM
4.	Media Center	Interior Painting	Gym Flooring	Stage Curtains and Stage	Differentiated Instruction
5.	Gym Flooring	Door Closers	Wall Crack (Gym)	Gym Flooring	Kindergarten
6.	Door Closers	Interior Lighting	2 nd Set of Doors at Entrances	Door Closers	Lunch Facilities

7.	Classroom Lighting	Structural Crack Outside Custodial Door	Commons	Classroom Lighting		
8.	ADA Compliance	Marquee	Classroom Lighting	Cafeteria		
9.	Classroom Space	Fencing	Door Closers	Concrete Pad at Dumpster		
10.		Wall Heaters	Paving at Entry to Main Office and Sidewalks	Facade of North Building		
11.		Custodial Room HVAC	Wall between Media Center and Technology Lab	ADA Compliance		
12.		West Doors (north of gym)	ADA Compliance	Classroom Space		
13.			Marquee	Staff Eating Area		
14.				Correction of Leak in Below Grade Classroom		
15.				Sidewalk between WE and WJH		
16.				Marquee		

The items on the lists were in no specific priority order, but during discussions the administration noted the following projects would need to be addressed during the summer of 2018.

All Schools – Door Closers – The District was cited during the last Life Safety visit for not being in compliance. The administration will respond to the citation with a plan.

Worthwoods – Classroom Space – This year the 4th grade class size has surpassed the contractual limit of 30 students. Assuming that the 4th graders will remain within the district, the administration may need to provide for three 5th grade sections for the 2018-19 school year at Worthwoods.

Worthridge – Structural Crack outside Custodial Door – An engineer will need to evaluate the crack to determine any safety risk and recommend a plan for repair.

Worthridge - Marquee – The replacement of the marquee should be done in conjunction with the work on the front parking lot.

Worth Junior High – Mechanicals - The HVAC units and the automated system are original equipment. Preventative maintenance has been done on the units and control of some the units has to be done manually. A 3-year replacement plan of the HVAC units and automated system is recommended with work beginning in the summer of 2018.

Worth Junior High – Gym Flooring – The gym floor is showing signs of water damage. A plan will need to be developed for its repair and/or replacement.

Worth Junior High – Wall Crack (Gym) – An engineer will need to evaluate the crack to determine any safety risk and recommend a plan for repair.

Worth Junior High – Commons – The filling of the pit area will address ADA compliance, enhance the sound quality of the area, and provide an area for activities other than an area where the students eat lunch.

Worth Elementary – Roof – With each rainfall comes a new leak concern. The committee will need to develop a roof replacement schedule for the entire building and plan for work to begin during the summer of 2018.

Worth Elementary – Bathrooms – The 4th and 5th grade boys' and girls' bathrooms are in need of major plumbing repairs and upgrades. Since the plumbing is back to back, it would be more cost effective and cause the least amount of disruption to have the both bathrooms done at the same time.

Worth Elementary – Stage Curtains and Stage - Due to the age of the stage curtains, the material will not withstand cleaning nor the reapplication of fire retardant. Only a portion of the stage area is used for school functions and the remainder of the stage is used for storage. The curtains need to be disposed of and not replaced. The stage will be dismantled to create much needed area for storage.

Worth Elementary – Concrete Pad at Dumpster - The area around the waste container is eroding due to the weight of the garbage trucks over the years. This can be addressed by laying a large concrete pad which will accommodate the dumpster and provide a base that can handle the weight of the trucks.

Worth Elementary – Correction of Leak in Below Grade Classroom – An engineer will need to determine the source of the leak, any safety/health risk present resultant of the leak, and develop a plan for its repair.

District-Wide – Telephone System – The replacement of the telephone system is a top priority. The administration will begin working with the consultant used during the last phone replacement project.

District-Wide - Kindergarten – Although kindergarten attendance is optional, the Board and administration are committed to providing a half-day program. The administration will develop a plan for providing additional classroom space should enrollment warrant opening another section for the 2018-19 school year at Worth Elementary.

District-Wide – Lunch – Worthwoods and Worth Junior will immediately implement a 20 minute/10 minute recess schedule. Implementation of this schedule at Worth Elementary is more complicated due to the enrollment and layout of the building. A change in the schedule would also require additional staff, and refrigeration and warming equipment. The 20/10 schedule at Worth Elementary will be implemented no later than the 2018-19 school year.

Dr. Wojtylewski noted that she heard that a large group of parents plan on attending the Board meeting to address the Board regarding the lunch program. Several teachers were approached by parents saying that since teachers get an hour lunch, so should the students. Some parents are under this assumption based on incorrect information posted on social media. Per the WEA Contract, teachers receive a 30 minute duty-free lunch period.

Dr. Wojtylewski and the Committee discussed options available to add classrooms and a cafeteria at Worth Elementary.

A Board member stated he felt that the Board should not respond to any comments from the public and the Board should rely on Dr. Wojtylewski to determine if a response is in order. Comments and concerns should be taken under advisement and discussed by the Board at a later time. Drew Sernus stated he would defer to Dr. Wojtylewski if a response was out of his realm of response. The Board member asked to talk further with him after the meeting and Drew agreed.

6. DISCUSSION OF INSTRUCTIONAL INITIATIVES AND FACILITY PROJECTS FOR SUMMER 2018

Prior to this meeting while waiting for a quorum, Dr. Wojtylewski reported that in conjunction with the Chromebook and Google initiative, the administration is developing a plan to purchase short-throw presentation display units for each classroom. Robert Jeffers presented information on two different options priced at \$700 and \$1,000 and described the differences in display quality. The units can be mounted on the wall, ceiling or a smartboard. A smartboard mounted display was demonstrated during the district facility report portion of the meeting. The cost for each classroom would be individualized based on the type of mounting, and whether the classroom needs a whiteboard, projection device and speakers. The administration is still investigating wiring versus wireless capabilities. This project, identified on the district-wide needs list, will be grouped with the projects recommended for the summer of 2018.

Also identified as a district-wide need was discussion by the administrative team on STEM and differentiated instruction. Discussion on these items will take place during the planning for the 2018-19 school year.

Dr. Wojtylewski stated that the administration will meet with the architect and request cost estimates and timelines for the identified projects. The information will be brought back to the Committee of the Whole for further discussion and prioritization based on the availability of funds and time needed to complete the projects.

7. ADJOURNMENT

Danette Keeler moved to adjourn the meeting 9:08 p.m.

Dave Blanks seconded the motion.

Voice Vote: All Aye - Motion Carried

Respectfully submitted:



Danette M. Keeler
Secretary Pro-Tem, Board of Education



Drew Sernus
President, Board of Education