

**Board of Education
Worth School District 127**

Dr. Rosemary Lucas Administrative Center, Gymnasium
11218 South Ridgeland Avenue
Worth, Illinois 60482

Minutes of the Regular Meeting of February 13, 2019

1. CALL TO ORDER

President Drew Sernus called the meeting to order at 6:31 p.m.

In the absence of Meghan Sisk, Danette Keeler served as Secretary Pro Tem.

2. ROLL CALL

Present: Drew Sernus, Dave Blanks, Danette Keeler, Michelle Egan (arrived at 6:43 p.m.), Rebecca Roti

Absent: Vince Flores, Meghan Sisk

Administrators:	Dr. Rita Wojtylewski, Superintendent	Tim Hathhorn, Worth Elementary Principal
	Linda Esposito, Worthwoods Principal	Dr. Joseph Zampillo, Worth Junior High Principal
	Sinéad Chambers, Special Education Director	Maureen Eichstaedt, Worth Junior High Assistant Principal

Others Present:	Ed Wright, DLA	Brian Pencak, DLA
	Jo Anne Albrecht, Worth Education Association	Stephanie Peltzer, Worth Elementary Parent
	Mary Zirngibl, Worth Elementary Teacher	John Weidner, Worth Resident
	Scott Tamkus, Director of Facilities/CPMM	Robert Jeffers, Technology Coordinator
	Brenda Miller, Recording Secretary	

3. PLEDGE OF ALLEGIANCE

President Drew Sernus led the Pledge of Allegiance.

4. SUPERINTENDENT'S REPORT

Facility Projects Summer 2019

A summary prepared by DLA on the bid results for each of the 2019 summer facility projects was provided in the Board packet. Ed Wright reviewed the results and answered questions. Several positive points were noted. All the projects came back under budget. DLA already has the shop drawings for the mechanical and lighting replacement. Materials can be ordered so there will be no repeat of waiting for units like last year. Since the roofing projects were awarded separately the district will realize a \$7,000 savings. Also, with having two roofing companies, the projects can be completed simultaneously. It was the recommendation of DLA that the Board award the contracts as follows:

Mechanical and Lighting Replacement at Worth Junior High – Chicago Heights Construction - \$1,586,860.00
Roof Replacement at Worth Elementary – Ridgeworth Roofing - \$119,900.00
Roof Replacement at Worthridge – RB Crowther Company - \$299,600.00
Parking Lot Replacement at Administrative Center – Oak Lawn Blacktop Co. - \$119,800.00

Dr. Wojtylewski and the Board thanked Ed Wright and Brian Pencak.

Staff and Student Recognition

Dr. Wojtylewski thanked Scott Tamkus and the custodial team for their efforts during the past few weeks. Scott and the custodians have worked very early morning hours and weekends removing snow to ensure the parking lots and sidewalks were safe for students and staff.

Michelle Egan arrived.

Dr. Wojtylewski thanked the administrative team for their efforts in preparing for the upcoming Compliance Visit by the Intermediate Service Center. The process will involve a review of personnel records, student records including medical records, special education documentation, Board policies, and a life-safety inspection of each of the buildings.

The administration also thanked the building secretaries and health personnel who have been working diligently to ensure that all files are in order.

Board members were invited to join the Worth Elementary and Worthwoods students as they participate in the *Kids Heart Challenge* on February 14th.

Board Mandated Reporting Under the Abused and Neglected Child Reporting Act

Dr. Wojtylewski reviewed responsibilities of the Board members as mandated reporters under the Abused and Neglected Child Reporting Act [325 ILCS 5/4]. Each Board member signed a DCFS form acknowledging the understanding of the reporting requirements.

Residency Report

Dr. Wojtylewski engaged the Board members in discussion of proceeding with residency verification. The Board's resolution requiring all families to verify residency prior to the start of the 2018-19 school year yielded some families with questionable residency. After discussion, it was the consensus of the Board that Dr. Wojtylewski send notification to identified families that the Board of Education is challenging their residency. As such, they are entitled to a hearing before the Board of Education. Dr. Wojtylewski will work with the Board members in scheduling special meetings for the purpose of a residency hearing, as the families respond to the notifications.

Legal Update: Communication on Personal Devices

The Board reviewed opinions issued by two law firms regarding whether communications about public business on personal devices are subject to FOIA. It was the consensus that Board members refrain from using their personal devices during a Board meeting to ensure the public that there is no discussion pertinent to the transaction of business at a meeting other than what is being spoken. If a Board member needs to respond to a personal text it is preferred that he/she excuse themselves from the immediate meeting area.

Board Policy

Dr. Wojtylewski stated that several updated and new policies are being brought to the Board for adoption as required by law. The policies are also necessary as documentation for the upcoming Compliance Visit. Since the changes are required by law, a first and second reading are not necessary. Members of the Policy Committee noted they were sent copies of the current PRESS policies for comparison and support the recommended approval.

Board E-Mails

Dr. Wojtylewski engaged the Board members in discussion regarding emails being sent to the Board. It was the consensus of the Board members that all commercial messages be retained electronically and only emails relevant specifically to District 127 and the Board of Education be printed and distributed to all Board members.

Details on Board Agenda Items

Consent Agenda – The Board will take action on the approval of the consent agenda items that relate to accounts payable, payroll, and employment of classified staff.

Approval of Minutes – The Board will take action on the approval of the open and closed session minutes of the January 9th regular Board of Education meeting, the open and closed session minutes of the January 15th and January 16th, special Board of Education meetings, and the open minutes of the January 30th special Board of Education meeting.

Approval of Board Policies – The Board will take action on the approval of updating specific policies dealing with operational services, professional personnel, instruction and students.

Approval of Graduation Date for Worth Junior High – The Board will take action to approve the graduation date for the class of 2019.

Approval of Resolution Authorizing Disposal of Surplus Personal Property – The Board will take action on a resolution allowing the district to dispose of surplus personal property.

Awarding of 2019 Summer Facility Projects – The Board will take action on the awarding of: 1) the 2019 mechanical and lighting replacement project; 2) 2019 roof replacement at Worth Elementary; 3) 2019 roof replacement at Worthridge; and 4) 2019 parking lot replacement.

5. CITIZENS' REMARKS – AGENDA AND NON-AGENDA ITEMS

A parent made comments on the need to address the ongoing congestion during the drop-off and pick-up of students at Worth Elementary and Worth Junior High, which is escalating with parents verbally assaulting each other in the presence of students.

The Board acknowledged the concerns and responded that several approaches have been taken over the years to address the congestion. Dr. Wojtylewski requested that the parent contact her secretary to set up a meeting with Dr. Wojtylewski, Tim Hathhorn, and Dr. Zampillo.

6. BOARD MOTIONS

A. Consent Agenda

Danette Keeler moved that the Board of Education approve the following consent agenda items:

1) <u>Accounts Payable</u>	February 13, 2019	\$385,421.61
2) <u>Payroll Summary</u>	Education Fund	\$543,357.17
	Building Fund	\$36,463.28
	IMRF and FICA/Medicare	\$39,203.18
3) <u>Employment of Classified Staff</u>		
Krystyna Nowak	Part-Time Custodian	Effective February 14, 2019

(end consent agenda)

Drew Sernus seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

B. Approval of Minutes – Board Meetings

Drew Sernus noted that revised closed session minutes were distributed to all Board members.

Michelle Egan moved that the Board of Education approve the minutes of the January 9, 2019, regular meeting.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

Dave Blanks moved that the Board of Education approve the closed session minutes of the January 9, 2019, regular meeting.

Michelle Egan seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

Dave Blanks moved that the Board of Education approve the minutes of the January 15, 2019, special meeting.

Rebecca Roti seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

Rebecca Roti moved that the Board of Education approve the closed session minutes of the January 15, 2019, special meeting.

Michelle Egan seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

Rebecca Roti moved that the Board of Education approve the minutes of the January 16, 2019, special meeting.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

Michelle Egan moved that the Board of Education approve the closed session minutes of the January 16, 2019, special meeting.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

Dave Blanks moved that the Board of Education approve the minutes of the January 30, 2019, special meeting.

Rebecca Roti seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

C. Approval of Board Policies

Dave Blanks moved that the Board of Education approve the Board Policies, as presented in Attachments G1-G20.

Policy 4:110	Operational Services	Transportation
Policy 5:200	Professional Personnel	Terms and Conditions of Employment and Dismissal
Policy 6:30	Instruction	Organization of Instruction

Policy 6:230	Instruction	Library Media Program
Policy 6:270	Instruction	Guidance and Counseling Program
Policy 6:280	Instruction	Grading and Promotion
Policy 7:100	Students	Health, Eye, and Dental Examinations: Immunizations; and Exclusion of Students
Policy 7:140	Students	Search and Seizure
Policy 7:180	Students	Prevention of and Response to Bullying, Intimidation, and Harassment
Policy 7:250	Students	Student Support Services
Policy 7:260	Students	Exemption from Physical Education
Policy 7:290	Students	Suicide and Depression Awareness and Prevention

Michelle Egan seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

D. Approval of Graduation Date for Worth Junior High

It was noted that the graduation date should be corrected to June 5th.

Dave Blanks moved that the Board of Education approve Wednesday June 5, 2019, as the graduation date for Worth Junior High School, with the ceremony to be held in the Worth Junior High Gymnasium at 7:00 p.m.

Danette Keeler seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

E. Approval of Resolution Authorizing Disposal of Surplus Personal Property

Danette Keeler moved that the Board of Education approve the Resolution Authorizing Disposal of Surplus Personal Property, as presented in Attachments H1-H5.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

F. Awarding of 2019 Mechanical and Lighting Replacement Project

Michelle Egan moved that the Board of Education award the bid and extend a contract for the 2019 mechanical and lighting replacement work to the low bidder, Chicago Heights Construction Co. for the Base Bid and Alternate No. 1, at a cost not to exceed \$1,586,860.00, as presented in Attachment I.

Drew Sernus seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

G. Awarding of 2019 Roof Replacement (Worth Elementary)

Michelle Egan moved that the Board of Education award the bid and extend a contract for the 2019 roof replacement work to the low bidder, Ridgeworth Roofing, at a cost not to exceed \$119,900.00, as presented in Attachment J.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

H. Awarding of 2019 Roof Replacement (Worthridge)

Danette Keeler moved that the Board of Education award the bid and extend a contract for the 2019 roof replacement work to the low bidder, RB Crowther Company, at a cost not to exceed \$299,600.00, as presented in Attachment J.

Dave Blanks seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

I. Awarding of 2019 Parking Lot Replacement

It was noted that the part of the name of the low bidder was spelled incorrectly. The low bidder is Oak Lawn *Blacktop* Paving Co.

Dave Blanks moved that the Board of Education award the bid and extend a contract for the 2019 parking lot replacement work to the low bidder, Oak Lawn Blacktop Paving Co., at a cost not to exceed \$119,800.00, as presented in Attachment K.

Michelle Egan seconded the motion.

Roll Call Vote: 5 Aye, 2 Absent – Motion Carried

7. BOARD DISCUSSION AND/OR ACTION

A. Proof of Residency

Dr. Wojtylewski engaged the Board members in discussion on whether the Board should require verification of residency prior to the 2019-20 school year. It was the consensus that when the enrollment forms are sent out in May, parents should again be notified that the Board of Education requires verification of residency prior to their child(ren) being enrolled for the 2019-20 school year. The Board will revisit discussions on whether yearly verification of residency is needed prior to the 2020-21 school year.

B IASB: Empowerment Through STEM – March 27, 2019

Three Board members requested they be registered for the IASB event. The recording secretary will contact the two absent Board members regarding whether or not they plan on attending. The Board members extended an invitation to Stephanie Peltzer to attend the event. Mrs. Peltzer will be seated as a Board member at the April Reorganization meeting, replacing Rebecca Roti who chose not to run for reelection to the Board.

Dr. Wojtylewski shared information on a February 23rd IASB event on “Trends in Collective Bargaining.” No interest was expressed for attending this event as the topic had also been featured at the November Tri-Conference.

Drew Sernus shared a draft of a letter to faculty and parents for posting on the district website for Board review. The letter thanked staff and parents for participating in the recent superintendent search process. Once the Board has approval from the three staff members and three parents who served on the Advisory Committee, they will also be thanked publicly on the website.

Dr. Wojtylewski engaged the Board members in discussion on the preparation of notification to staff, parents and community of the employment of Dr. Mark Fleming as Superintendent, effective July 1st. It was the consensus that Dr. Wojtylewski draft the correspondence for the Board’s review.

Drew Sernus acknowledged a former Worth graduate in attendance at the meeting for a college classroom project.

8. BOARD MEMBER REPORTS AND REQUESTS

Dr. Wojtylewski will provide the Board members with a report on the recent proof of residency process.

Dr. Wojtylewski and Dr. Zampillo reported on a Worthwoods/Worth Junior High family displaced after an apartment fire. Dr. Zampillo will meet with the family to assess how the district students and staff can be of assistance to the family. Dr. Wojtylewski stated that there is discretion money within the Title I grant which will be used to help the family with winter outer clothing.

A Board member commented on the Worth Junior High awards assembly. He congratulated the number of students honored for their hard work. He credited student success to the teaching staff and administration.

9. CITIZENS' REMARKS – AGENDA ITEMS

There were no remarks made.

10. CLOSED SESSION

A closed session meeting was not held.

ADJOURNMENT

Drew Sernus moved to adjourn the meeting at 7:52 p.m.

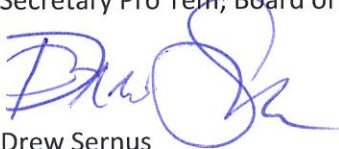
Rebecca Roti seconded the motion.

Voice Vote: All Aye - Motion Carried

Respectfully submitted,



Danette M. Keeler
Secretary Pro Tem, Board of Education



Drew Sernus
President, Board of Education