

## **ADDENDUM 2**

### **Request for Proposal (RFP)** **Copiers/Digital Duplicating Machines AND Maintenance**

This addendum is related to the Machine Specifications for Products B, C and D detailed in Exhibit B.

Exhibit B: Machine Specifications for Product B (Mid-Volume)

- Speed changed to minimum of 70 PPM
- Finisher changed to 50 sheet stapling capacity
- Paper Capacity changed to 3,100 total minimum paper capacity (reduced stack bypass page requirement)

Exhibit B: Machine Specifications for Product C (Small Volume Multifunction)

- Speed changed to minimum of 50 PPM
- Max. Original Size/Copy Size changed to 8.5" x 14"
- Added Machine Specifics to "Floor-Standing machine" (cannot be a desk-top printer)

Exhibit B: Machine Specifications for Product D (Color & Multifunction)

- Speed changed to minimum of 70 PPM color/70 PPM B&W

This addendum also added a note to "Unlimited" copies on page 13 – Maintenance Plan for 5 Years

- The aggregate copies District Wide shall not exceed 2,000,000 B&W copies per year
- Pricing will be fixed up to 2,000,000; Pricing above limit is negotiable prior to contract execution

**Exhibit B: Machine Specifications for Product A (High Volume)**

	<b>SPECIFICATION</b>	<b>PROPOSED</b>
SPEED	Minimum of 110 PPM	
FIRST COPY SPEED	Minimum of 3.0 seconds from platen	
MAX. ORIGINAL SIZE	11" X 17"	
MAX. COPY SIZE	11" X 17"	
MEMORY	Minimum 4 GB RAM / 250 GB HDD	
ZOOM	25% TO 400%	
DUPLEXING	Standard tray-less duplexing	
RECIRCULATING DOCUMENT FEEDER	Standard document feeder	
DUTY CYCLE	Up To 2,000,000 pages per year for five years	
FINISHER	100 Sheet stapling capacity; 3-Hole Punch	
PAPER CAPACITY (minimums)	500 Front Load Drawer	
	500 Front Load Drawer	
	1,000 Front Load Drawer	
	1,500 Front Load Drawer	
	250 Stack Bypass	
	3,750 Total Minimum Paper Capacity	
ADD-ONS	Optional oversize high capacity feeder for card index/cardstock/velum paper (up to 110 lb.) – up to 2,000 sheets	
POWER REQUIREMENTS	208V, 60Hz, 13A	
WARM-UP TIME	5 Minutes or Less	
OUTPUT ENHANCED RESOLUTION	2400 x 2400 dpi	
PAGE DESCRIPTION LANGUAGE	PCL5e/6 and PostScript	
NETWORK INTERFACE	RJ 45, 100/1000 Mb	
OPERATING SYSTEM SUPPORT	Windows 10 and up, Mac OS 12 and up	
<b>SCANNING INFORMATION</b>		
SCANNING APPLICATIONS	Must “scan to desktop”, “scan to email”, “scan to custom locations”, “scan to document management applications” – Word, Excel, Adobe. All applications must be Web-based. Include Color scan kit.	
SCAN TO EMAIL WITH NATIVE INTEGRATION WITH DISTRICT'S EMAIL SYSTEM	Google Mail	
VIEW SCANNED IMAGES	Must be able to view scanned image at input device	
SCAN SIZE	Scan up to 11x 17, double sided	
SCAN IMAGE TYPE	Scanned images to be saved as PDF/JPEG	
AUTHENTICATION	Must provided for users network authentication and password protection at the device for the following applications: “scan to desktop” or “scan to mail” or “scan to custom locations”	

**Exhibit B: Machine Specifications for Product B (Mid - Volume)**

	<b>SPECIFICATION</b>	<b>PROPOSED</b>
SPEED	Minimum of 70 PPM	
FIRST COPY SPEED	Minimum of 5.0 seconds from platen	
MAX. ORIGINAL SIZE	11" X 17"	
MAX. COPY SIZE	11" X 17"	
MEMORY	Minimum 4 GB RAM / 250 GB HDD	
ZOOM	25% TO 400%	
DUPLEXING	Standard tray-less duplexing	
RECIRCULATING DOCUMENT FEEDER	Standard document feeder	
DUTY CYCLE	Up To 2,000,000 pages per year for five years	
FINISHER	50 Sheet stapling capacity; 3-Hole Punch	
PAPER CAPACITY (minimums)	1,000 Front Load Drawer	
	1,000 Front Load Drawer	
	500 Front Load Drawer	
	500 Front Load Drawer	
	100 Stack Bypass	
	3,100 Total Minimum Paper Capacity	
ADD-ONS	Optional oversize high capacity feeder for card index/cardstock/velum paper (up to 110 lb.) – up to 2,000 sheets	
POWER REQUIREMENTS	208V, 60Hz, 13A	
WARM-UP TIME	5 Minutes or Less	
OUTPUT ENHANCED RESOLUTION	2400 x 2400 dpi	
PAGE DESCRIPTION LANGUAGE	PCL5e/6 and PostScript	
NETWORK INTERFACE	RJ 45, 100/1000 Mb	
OPERATING SYSTEM SUPPORT	Windows 10 and up, Mac OS 12 and up	
<b>SCANNING INFORMATION</b>		
SCANNING APPLICATIONS	Must “scan to desktop”, “scan to email”, “scan to custom locations”, “scan to document management applications” – Word, Excel, Adobe. All applications must be Web-based. Include Color scan kit.	
SCAN TO EMAIL WITH NATIVE INTEGRATION WITH DISTRICT'S EMAIL SYSTEM	Google Mail	
VIEW SCANNED IMAGES	Must be able to view scanned image at input device	
SCAN SIZE	Scan up to 11x 17, double sided	
SCAN IMAGE TYPE	Scanned images to be saved as PDF/JPEG	
AUTHENTICATION	Must provided for users network authentication and password protection at the device for the following applications: “scan to desktop” or “scan to mail” or “scan to custom locations”	

**Exhibit B: Machine Specifications for Product C (Small-Volume Multifunction)**

	<b>MINIMUM SPECIFICATION</b>	<b>PROPOSED</b>
SPEED	Minimum of 50 PPM B&W	
FIRST COPY SPEED	Minimum of 5.0 seconds from platen	
MAX. ORIGINAL SIZE	8.5" X 14"	
MAX. COPY SIZE	8.5" X 14"	
MEMORY	Minimum of 4 GB RAM / 250 GB HDD	
ZOOM	50% TO 200%	
DUPLEXING	Standard tray-less duplexing	
RECIRCULATING DOCUMENT FEEDER	Standard document feeder	
MACHINE SPECIFICS	Floor-Standing machine (not a desk-top printer)	
DUTY CYCLE	Up To 50,000 pages per month for five years	
PAPER CAPACITY (minimums)	500 Front Load Drawer	
	500 Front Load Drawer	
	50 Multi-Purpose Tray	
	1,050 Total Minimum Paper Capacity	
POWER REQUIREMENTS	110/127V, 50/60Hz	
WARM-UP TIME	90 Seconds or Less	
OUTPUT ENHANCED RESOULUTION	600 x 600 dpi	
PAGE DESCRIPTION LANGUAGE	PCL5e/6 and PostScript	
NETWORK INTERFACE	RJ 45, 100/1000 Mb	
OPERATING SYSTEM SUPPORT	Windows 10 and up, Mac OS 12 and up	
<b>SCANNING INFORMATION</b>		
SCANNING APPLICATIONS	Must "scan to desktop"," scan to email", "scan to custom locations", "scan to document management applications" – Word, Excel, Adobe. All applications must be Web-based.	
SCAN TO EMAIL WITH NATIVE INTEGRATION WITH DISTRICT'S EMAIL SYSTEM	Google Mail	
VIEW SCANNED IMAGES	Must be able to view scanned image at input device	
SCAN SIZE	Scan up to 11x 14, double sided	
SCAN IMAGE TYPE	Scanned images to be saved as PDF/JPEG	
AUTHENTICATION	Must provided for users network authentication and password protection at the device for the following applications: "scan to desktop" or "scan to mail" or "scan to custom locations"	

**Exhibit B: Machine Specifications for Product D (Color & Multifunction)**

<b>PRODUCT D</b>	<b>SPECIFICATION</b>	<b>PROPOSED</b>
SPEED	Minimum of 70 PPM color/70 PPM B&W	
FIRST COPY SPEED	Minimum of 6.0 seconds (color) from platen	
MAX. ORIGINAL SIZE	11" X 17"	
MAX. COPY SIZE	11" X 17"	
COPY/PRINT MEMORY	Minimum of 4 GB RAM / 250 GB HDD	
ZOOM	25% TO 400%	
DUPLEXING	Standard tray-less duplexing	
RECIRCULATING DOCUMENT FEEDER	Standard document feeder	
DUTY CYCLE	Up To 1,000,000 pages per year for five years	
FINISHER	50-sheet multi-positioning stapling 2/3-Hole Punch 500-sheet top tray; 1,500-sheet stacker tray Saddle-stitch booklet maker; Bi-folding	
PAPER CAPACITY (minimums)	500 Front Load Drawer	
	500 Front Load Drawer	
	1,000 Front Load Drawer	
	250 Duplex Auto feeder (up to 140 lb. Index)	
	2,250 Total Minimum Paper Capacity	
POWER REQUIREMENTS	208V, 60Hz, 13A	
WARM-UP TIME	3 Minutes or Less	
OUTPUT ENHANCED RESOLUTION	2400 x 2400 dpi	
PAGE DESCRIPTION LANGUAGE	PCL5e/6 and PostScript	
NETWORK INTERFACE	RJ 45, 100/1000 Mb	
OPERATING SYSTEM SUPPORT	Windows 10 and up, Mac OS 12 and up	
<b>SCANNING INFORMATION</b>		
SCANNING APPLICATIONS	Must "scan to desktop"," scan to email", "scan to custom locations", "scan to document management applications" – Word, Excel, Adobe. All applications must be Web-based.	
SCAN TO EMAIL WITH NATIVE INTEGRATION WITH DISTRICT'S EMAIL SYSTEM	Google Mail	
VIEW SCANNED IMAGES	Must be able to view scanned image at input device	
SCAN SIZE	Scan up to 11x 17, double sided	
SCAN IMAGE TYPE	Scanned images to be saved as PDF/JPEG	
AUTHENTICATION	Must provided for users network authentication and password protection at the device for the following applications: "scan to desktop" or "scan to mail" or "scan to custom locations"	
SECURITY	Secure print; Fob authorization for print tracking.	

**EQUIPMENT PURCHASE AND MAINTENANCE PROPOSAL**

**Equipment Cost**

Equipment is to be 100% new (never used or demonstrated). The District will not accept units that are less than 100% new, in which the unit is made from an old model with a new model number.

Machine Type:	Product A: High-Volume B&W	Product B: Mid-Volume B&W	Product C: Small-Volume B&W Multifunction	Product D: Color & Multifunction
Machine Brand:				
Cost per Unit:	\$	\$	\$	\$
# of Units	<b>4</b>	<b>2</b>	<b>4</b>	<b>4</b>
Total Cost	\$	\$	\$	\$

**Total - Copier Equipment Cost – 14 New Machines**

\*Additional quantities to be determined by the Contract Holder

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**Maintenance Plan – 5 Year**

Maintenance costs are to be firm with no escalator for five years from the date of acceptance, and billed once at the beginning of the maintenance plan year. \*Color copier pricing shall be listed as price per copy and billed on actual usage.

Machine Type:	Product A: High-Volume B&W	Product B: Mid-Volume B&W	Product C: Small-Volume B&W Multifunction	Product D: Color & Multifunction	Product E: Existing Small Volume (Xerox VersaLink B405 B&W Multifunction)
Base Maintenance Cost per Unit:					
Base # of copies included (*unlimited up to 2,000,000 aggregate):	Unlimited*	Unlimited*	Unlimited*	Unlimited* B&W; 0 Color included	Unlimited*
# of Units	<b>4</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>4</b>
Total Cost	\$	\$	\$	\$	\$

**Total – Annual Maintenance Plan (one year only)** \*Additional maintenance to be determined by the Contract Holder

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**Grand Total – Annual Maintenance Plan (five year term – above figure x 5)**

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**Grand Total – Equipment and Maintenance for five year term**

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