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REQUEST FOR BIDS

**LANDSCAPING PROJECTS**

WORTH SCHOOL DISTRICT 127  
WORTH, ILLINOIS

May 2026

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**MANDATORY PRE-BID MEETING:**

**Wednesday, May 20, 2026 – 1:00 PM**  
**Dr. Rosemary Lucas Administrative Center**  
**11218 S. Ridgeland Avenue**  
**Worth, IL 60482**

**BID SUBMISSION DUE DATE:**

**Completed bid due:**  
**Friday, May 29, 2026 – 10:00 AM**

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## NOTICE: REQUEST FOR BIDS

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### LANDSCAPING PROJECTS

The Board of Education of Worth School District 127, Cook County, Illinois (the “Board of Education”, the “Board”, the “School District” or the “Owner”) will receive bids from qualified contractors to provide landscape projects at various locations, which include, but not limited to, brick paver or stamped concrete installation, planting arborvitaes and bike rack and bench placement with concrete pads.

**A mandatory pre-bid meeting is scheduled for Wednesday, May 20, 2026, at 1:00 PM.**

The pre-bid meeting will be held at the District Office, located at the Dr. Rosemary Lucas Administrative Center, located at 11218 S. Ridgeland Avenue, Worth, IL 60482. School site visits will occur immediately after the pre-bid meeting.

Bids must be submitted in a sealed envelope marked, “**SEALED BID FOR LANDSCAPING**”, and delivered to 11218 S. Ridgeland Ave., Worth, IL 60482 on or before **10:00 am on Friday, May 29, 2026**. Bid documents received after that date and time will not be accepted or considered. Bid documents sent by facsimile or electronic mail will not be accepted or considered.

Two (2) hard copies of the bid response should be addressed to:

Cindy Dykas  
Assistant Superintendent for Business Services  
11218 S. Ridgeland Avenue  
Worth, IL 60482

Once a successful bidder is identified, a single contract will be awarded to the successful contractor at the regular meeting of the Board of Education on Wednesday, June 3, 2026 at 6:00 p.m.

The Board reserves the right to reject any or all bids received whenever such rejection is in the interest of the School District and reserves the right to waive any irregularities. The Board also reserves the right to reject the bid of a Bidder who has previously failed to meet the terms of this or similar contracts or fails to demonstrate the ability to meet the terms of the Contract.

To the extent applicable, the successful bidder shall comply with the provisions of the Illinois *Prevailing Wage Act*, specifically including the payment of the applicable prevailing wages to all laborers, workers, and mechanics performing work under the contract.

Please visit the Worth School District 127 website at <https://worthschools.org>, or contact Cindy Dykas ([cdykas@worthschools.org](mailto:cdykas@worthschools.org)) to obtain a full copy of the Bid document.

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**WORTH SCHOOL DISTRICT 127**

**LANDSCAPING PROJECTS**

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## SECTION I: BACKGROUND AND GENERAL INFORMATION

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The Board of Education for Worth School District 127, an elementary school district (PreK-8) located approximately 25 miles southwest of the city of Chicago, Illinois is accepting sealed bids from qualified contractors to provide various landscaping projects at its four properties.

The properties are located at:

**Dr. Rosemary Lucas Administrative Center**

11218 S. Ridgeland Avenue  
Worth, IL 60482

**Worth Junior High School**

Grades 6 – 8  
11151 S. New England Avenue  
Worth, IL 60482

**Worth Elementary School**

Grades K – 5  
11158 S. Oak Park Avenue  
Worth, IL 60482

**Worthwoods Elementary School**

Grades Pre K – 5  
11000 S. Oketo Avenue  
Worth, IL 60482

Bid proposals must be in full compliance with 105 ILCS 5/10-22.34c Third Party Contracting for Non-Instructional Services.

***ADDITIONAL REQUESTS for CLARIFICATION***

Questions relating to this Request for Bid must be submitted in writing, sent by email, prior to the site visit. Responses will be issued in writing and may result in an addenda that shall become part of the contract. Verbal questions and responses will not be provided at any time during this process. Prior to or after the site visit, no oral interpretation will be made to any company as to the meaning of the specifications. All bidders will receive an answer no more than forty-eight (48) hours after the site visit. Every interpretation will be in the form of an addendum to the specification and will be communicated through email to each contractor or will be available at the Worth School District 127 website. All such addenda shall become part of the contract and all companies shall be bound by such addenda, whether or not received by the company.

## ***ADDENDA TO THE REQUEST FOR BID***

If clarification of the specifications/instructions is required, the School District will clarify the specifications/instructions in the form of an addendum posted to the school district's website. The subject matter of this request for bid is subject to legislative changes either by the federal or state government. If any such changes occur prior to contract award, then all bidders will have the opportunity to modify their bids to reflect such changes. If any such changes occur after a contract award has been made, then the School District (i) reserves the right to negotiate modifications to the Contract reflecting such legislative changes; and (ii) shall have no obligation to provide unsuccessful bidders with the opportunity to modify their bids to reflect such legislative changes.

### ***BID OPENING***

All bids received by 10:00 am on Friday, May 29, 2026, will be publicly opened. All interested parties are invited to attend the bid opening.

### ***ORAL INTERVIEW***

The Board may invite some or all bidders to participate in an interview process to discuss their Bid and to answer any questions the Board may have regarding the submitted bid. The Board will notify the qualified bid contact person, as listed in the bid, to arrange the interview.

### ***CONSIDERATION OF PROPOSALS***

Bids submitted after received by 10:00 am on Friday, May 29, 2026, will not be considered and will be returned, unopened to the appropriate bidder. Postmarks or dating of documents will be given no consideration in the case of late bids. The Bidder assumes the risk of any delay in handling or delivery of mail. The Board is not responsible for delayed deliveries and does not recognize postmarks as representing the fact that a bid has been "received" by the Board before the specified deadline. Bids sent by facsimile or electronic mail will not be accepted or considered. It is the sole responsibility of the bidder that the response reaches the School District on time, at the place, and in the manner required herein, to avoid disqualification.

***RIGHT TO REJECT ANY OR ALL BIDS***

The Board reserves the right to reject any or all bids, in whole or in part. A contract will be awarded only after a formal notice is given to a bidder pursuant to action by the Board. The Board of Education reserves the right to waive any and all irregularities and formalities with respect to bids. All decisions of the Board shall be considered final. The Board reserves the right to reject a bid from a bidder who, in the Board's opinion, does not exhibit past experience equal to the size and scope of this project or who does not submit the bid per the bid document requirements.

***NO RELIEF for ERRORS***

All bids shall be submitted with each space properly completed. No claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the bids as submitted.

***NO DEVIATIONS or EXCEPTIONS***

All bids shall be submitted on the forms provided with these specifications without deviation or exception. Bids submitted on forms other than the attached forms may be rejected.

***SUBMISSION INDICATES BIDDER IS INFORMED***

All prospective bidders should completely inspect the facilities as they relate to this Request for Bid. Failure to do so will not relieve the successful bidder from the necessity of furnishing and installing without additional cost to the District any materials and equipment or performing any labor that may be required to carry out the intent of the resulting contract.

The submission of a bid will be construed as an indication that the bidder is fully informed as to the extent and character of the service required hereunder and can offer the services in compliance with the specifications.

***BID WITHDRAWAL or CHANGES***

Bids may be withdrawn by letter, fax or in person prior to the time and date established for the opening of bids.

***NO BID MODIFICATION WITHOUT WRITTEN APPROVAL***

Once the bids have been opened, such bids may not be modified in any way without the written approval of the District. All bidders will be bound by any and all math calculations, misquotes or mistakes of any kind once the bids have been opened.

***NO GRATUITY IN CONNECTION WITH BID***

No employee of the District is to be extended any form of gratuity in connection with this bid.

***AUTHORITY TO ACT AS AGENT***

The contractor shall not be held or deemed in any way to be an agent, employee, or official of the District, but rather an independent contractor furnishing services to the District. This Agreement shall not create, nor shall it be deemed to create, the relationship of employer and employee, principal and agent, partnership, or joint venture, between the District and the contractor. The contractor has no authority whatsoever to make any representation in respect of, enter any commitment on behalf of, or incur any liability for or on behalf of, District, or to bind or purport to bind the District to any Third Party in any way whatsoever.

***RIGHT TO INVESTIGATE BIDDER'S ABILITY TO FULFILL CONTRACT TERMS***

The District reserves the right to make such investigation as is necessary to determine the ability of the bidder to fulfill all bid requirements and contract terms.

***SUBLETTING CONTRACT***

It is mutually understood and agreed that the contractor shall not assign, transfer, convey, sublet, or otherwise dispose of his/her contract or right, title or interest therein, or power to execute such contract, to any other person, firm or corporation, without the previous written consent of the District, but in no case shall such consent relieve the Bidder from his/her obligation, or change the terms of the Contract.

***LAWS AND ORDINANCES***

The contractor is required to follow and adhere to all Federal and State codes including local municipal building and zoning codes.

***CHOICE OF LAW AND FORUM***

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, except to the extent preempted by the laws of the United States. Any action or proceeding brought upon, or arising out of, this Agreement or its termination shall be brought in any court of competent jurisdiction in DuPage County, Illinois.

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**TIMELINE FOR AWARD OF THE CONTRACT**

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**Thursday, May 14, 2026:** Request for Bid document released

**Wednesday, May 20, 2026, at 1:00 p.m.:** Mandatory pre-bid meeting

**Friday, May 29, 2026, at 10:00 a.m.:** Deadline for Submission of Sealed Bids and Public Opening

**Wednesday, June 3, 2026, at 6:00 p.m.:** Expected Award of Contract by the Board of Education

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## SECTION II: GENERAL CONDITIONS

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The Landscaping Projects Request for Bid (“Contract”) shall be between the Board of Education of Worth School District 127 (“School District” or “Board”) and the successful contractor (“Contractor”).

All bids shall remain valid and subject to acceptance for a period of one hundred and eighty (180) days after the bid opening date.

### ***CONTRACT PERIOD***

The contract period would commence on or after June 15, 2026 and will continue until such time that all terms and conditions are met by the contractor, unless sooner terminated in accordance with the Contract. No Contract will be entered unless and until the prerequisites of P.A. 095-0241 (105 ILCS 5/10/22.34c) and Illinois Compiled Statutes 415 ILCS 65/ have been satisfied in their entirety and unless and until the Board of Education elects to enter into such a Contract.

Per Public Act 97-951 (105 ILCS 5/10-20.21), the contract will be awarded by first considering the bidder or bidders most able to provide safety and comfort for the students, the stability of their service, conformity with specifications, terms of delivery, quality and serviceability, and then price as the Board deems necessary and appropriate in the best interest of the Board.

### ***CONTRACTORS IN DEFAULT***

No bid will be accepted from, or contract awarded to, any person, firm, or corporation that is in arrears or is in default to the School District upon any debt or contract, or is a defaulter, as surety or otherwise, upon any obligation to said School District, or has failed to perform faithfully any previous contract with the School District.

### ***NON-DISCRIMINATION***

Contractor agrees to fully comply with the requirements of the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) including, but not limited to, the provision of sexual harassment policies and procedures pursuant to Section 2-105 of the Illinois Human Rights Act. The Contractor further agrees to comply with all federal Equal Employment Opportunity Laws, including, but not limited to, the Americans With Disabilities Act (42 U.S.C. § 12101 et seq.) and rules and regulations promulgated thereunder.

To extent applicable, the Contractor agrees to comply with the provisions of the Occupational Safety and Health Act of 1970 (29 U.S.C.A. § 651 et seq.) and the standards and regulations issued thereunder.

***SIGNATURE CONSTITUTES ACCEPTANCE***

The submittal of the bid document shall be construed as acceptance of all the provisions contained herein.

***EXCEPTIONS***

Any exceptions to these terms and conditions in deviation from the written specifications must be shown in writing and attached to the bid form. The Board is exempt from paying Illinois Use Tax (35 ILCS 105/3-5.4) and sales to the Board are exempt from Illinois Retailer's Occupation Tax (35 ILCS 120/2-5.11). As such, Contractor shall not include such taxes in its bid.

***FEDERAL EXCISE TAX***

The Board is exempt from paying Federal Excise Taxes (26 U.S.C.A. § 4221). As such, Contractor shall not include such taxes in its bid.

***CONTRACTOR TO PAY TAXES***

The Contractor shall pay sales, consumer, use and similar taxes for the work or portions thereof provided by the Contractor. Contractor shall collect and remit Illinois Use Tax on all sales of tangible personal property in accordance with the Illinois School Code (105 ILCS 5/10-20.21) and the Illinois Use Tax Act (35ILCS 105/1 et seq.). The payment of this tax will take place regardless of whether the Contractor is a retailer maintaining a place of business within this State. The cost of such tax shall be borne solely by the Contractor as part of the Contract price. Contractor shall not be reimbursed or paid any taxes unnecessarily paid by Contractor when not required due to the Board's tax-exempt status. The Contractor certifies that it is not barred from bidding or entering into this contract under Section 10-20.21(b) of the School Code and that the School District may declare this Contract void if this certification is false.

***BIDS ARE PROPERTY OF THE SCHOOL DISTRICT***

All completed bids and supporting documentation submitted shall be the property of the School District.

Until such time as a Contract is awarded, no bidder, prospective or otherwise, shall be provided access to any supporting bid documents received by the School District. All supporting bid documents shall be held strictly confidential and shall be reviewed and evaluated solely by School District employees. Such documents shall not be released for distribution under the Freedom of Information Act until such time as the Contract has been awarded. Violation of this clause by any bidder, prospective or otherwise, shall result in automatic disqualification of the bidder from being awarded the Contract.

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### SECTION III: SCOPE

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This information is provided to assist contractors in evaluating the Board's bid and submitting a bid, and does not supplant the terms and conditions of the bid, including attachments to the bid, nor substitute for a careful review of the bid and Contract by the contractors. This bid contemplates and is intended to procure various Landscape projects, including but not limited to, brick paver installation, planting arborvitaes and bike rack placement with concrete footings, under the form of a contract.

The successful contractor must coordinate the work to be performed with the Director of Facilities at least 72 hours before the commencement of the work.

**1.) BRICK PAVER OR STAMPED CONCRETE PROJECT (see Exhibit A)**

**BUILDING LOCATION:**

Worth Elementary School, 11158 S. Oak Park Avenue, Worth, IL 60482

**SITE WORK LOCATION:**

At the corner of 112<sup>th</sup> Street and Oak Park Avenue

**PROJECT DESCRIPTION:**

Under the large tree on the corner, foot traffic has ruined the grass. The District would like the square of grass replaced with brick pavers or stamped concrete underneath and around the tree. The District would like benches installed (currently owned by the District) under the tree, after the brick pavers or stamped concrete project is complete. Mulch should be added to the base of the tree, matching existing mulch at the building. In addition, the sidewalk along the south side of the building on 112<sup>th</sup> Street needs to be widened, either using poured concrete or brick pavers. See photos of the area in Exhibit A.

**2.) ARBORVITAE PLANTING (see Exhibit B)**

**BUILDING LOCATION:**

Dr. Rosemary Lucas Administrative Center  
Worth School District 127  
11218 S. Ridgeland Avenue, Worth, IL 60482

**SITE WORK LOCATION:**

East side of the Administrative Center building, along the chain link/cedar fence

**PROJECT DESCRIPTION:**

A chain link/cedar fence was installed in 2022 separating the District property from neighboring properties. The area along the fence is overgrown and beautification is needed. New arborvitae plantings and mulch are needed. The specific number of trees will be determined at the walk-through and will be clarified in an addendum on Thursday, May 21, 2026. See photos of the area in Exhibit B.

**3.) BIKE RACK AND BENCH INSTALLATION W/ CONCRETE PAD (see Exhibit C)**

**BUILDING LOCATION:**

Worthwoods Elementary School, 11000 S. Oketo Avenue, Worth, IL 60482

**SITE WORK LOCATION:**

TBD at Walk-Through

**PROJECT DESCRIPTION:**

Building additions was completed in 2025 and a new bike rack is needed for our students. The District will supply a bike rack, which is to be installed with a concrete pad. See photos of an existing bike rack and the possible areas of installation in Exhibit C. In addition, an existing bench needs to be re-installed, and the location will be determined at the walk-through and specified in the Appendix which will be released on Thursday, May 21.

**4.) BIKE RACK INSTALLATION WITH CONCRETE PAD (see Exhibit D)**

**BUILDING LOCATION:**

Worth Junior High School, 11151 S. New England Avenue, Worth, IL 60482

**SITE WORK LOCATION:**

TBD at Walk-Through

**PROJECT DESCRIPTION:**

Building additions was completed in 2025 and a new bike rack is needed for our students. The District will supply a bike rack, which is to be installed with a concrete pad. See photos of an existing bike rack and the possible areas of installation in Exhibit D.

***CONTRACTOR'S OBLIGATIONS***

The Contractor shall perform all the work/services described in the scope and in the Contract and make any arrangements that may not be described, but that are necessary to perform these services. The Contractor will provide all services throughout the term of the Contract. In addition, the Contractor will require all employees to follow all applicable Board policies and administrative procedures concerning appropriate behavior of persons in and around schools and other School District facilities.

***GUARANTEE***

The newly landscaped areas are to be guaranteed for a period of one year. Any unusual conditions such as large cracks, uneven pavers, shifts in concrete and dead plants that are caused by defective materials or faulty workmanship occurring within one year must be corrected at the contractor's expense. The corrective work must be completed in a neat and workmanlike manner and to the satisfaction of the Director of Facilities.

## ***CLEAN-UP***

The contractor shall remove all debris on any and all portions of the properties which are the result of this work and shall leave the premises in a clean, orderly, and otherwise acceptable condition.

## ***SCHEDULE FOR WORK***

Work shall commence on any day after June 15, 2026, and be completed no later than August, 16, 2026. At all times, the contractor shall coordinate the work so as not to restrict scheduled District activities including Summer Activities at the School. If the contractor fails to schedule construction with the District's Director of Facilities by July 1, 2026, the District reserves the right to find the contractor in default, discontinue the Agreement for services with the contractor in default and hire another contractor to complete the work at the expense of the defaulting contractor. If the contractor fails to complete the work by the completion date listed above, the District reserves the right to find the contractor in default and hire another contractor to complete the work at the expense of the defaulting contractor, or complete the work with the District's personnel and back charge the contractor in default for the costs incurred.

## ***REPORTS SUBMITTED REGULARLY BY THE CONTRACTOR***

### ***ACCIDENT REPORTS***

All accidents or incidents that take place on school district property whether or not involving the School District students, personnel, or equipment shall be verbally and electronically reported to the School District immediately through the Director of Facilities. A written report shall be submitted from the contractor to the Director of Facilities of the School District within twenty-four hours of the accident or incident.

Accident reports shall be clear and accurate and provide at a minimum the following:

- Whether students were involved in the accident;
- Whether any injury occurred;
- The location, involvement of equipment, and nature and extent of any property damage; and
- The Contractor's assessment of chargeability of the accident. The Contractor shall provide to the School District any accident reports obtained from the police or emergency medical personnel or from any other law enforcement agency as soon after the accident as they become available. The Contractor shall use the appropriate Illinois Secretary of State and Illinois State Board of Education report form(s) as mandated by the State of Illinois and shall include any and all evidence gathered including, but not limited to, statements, alcohol/drug tests, etc.

## ***PROPERTY DAMAGE AND PROTECTION***

The Contractor will be responsible for reporting and paying for any damages to any of the School District's facilities, furnishings, equipment, and/or contents caused by the Contractor's employees. The Contractor will report, in writing, any damage that occurs.

The Contractor is responsible for the conduct of its personnel. The Contractor will cooperate fully with the School District and with any law enforcement authority in the investigation of any unlawful activity suspected of the Contractor's employees while working for the School District.

If personnel employed by the Contractor are found to have committed theft or other unlawful activities at any of the School District facilities, the Contractor will be responsible to the School District for restitution which will include, but not be limited to, all actual losses, damages, cost of investigation and costs of prosecution.

The School District may at any time during the Term of the Contract add or remove sites or programs covered by this Contract unless the addition or removal of sites creates a material or substantive Contract change.

The Contractor shall be an independent contractor and not an employee of the School District.

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## SECTION IV: BID REQUIREMENTS

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This portion of the Bid outlines the information that must be provided by each contractor and the required format for the Bid. Any Bid that does not include the required information or does not otherwise conform to the format specified may be rejected. Please refer also to the Instructions to Bidders and General Conditions Sections of this Bid for additional Bid requirements.

Bids must demonstrate an understanding of the Scope of Work and the ability to accomplish the tasks set forth and must include information that will enable the Board to determine the contractor's overall qualifications. Each Bid may also include any other information that the bidder feels is significant to enable the Board to make an informed decision relative to the Bid.

Any exceptions to the terms and conditions contained in the Bid or the Contract, or any other special considerations or conditions requested or required by the contractor shall be enumerated by the contractor and be submitted as part of its Bid, together with an explanation of the reason(s) such terms and conditions cannot be met. Each contractor shall be required and expected to meet the Bid requirements in their entirety, except to the extent exceptions are expressly noted.

### **BID FORMAT AND CONTENTS**

Included with this Bid are Required Response contained in Appendix 1. Additionally, there may be an Addendum sent on Thursday, May 21, 2026 clarifying details of landscaping areas and specific needs, based on the walk through. All Forms and schedules must be completed and submitted in order for a Bid to be considered.

### **INTRODUCTORY LETTER**

Contractors must provide an introductory letter on company letterhead, which provides a summary of their Bid. This letter must contain a statement indicating that the contractor agrees to be bound by the terms and conditions of this Bid, the contractor's Bid, and the contract to be entered into by the parties.

### **APPENDICES**

#### **Appendix 1: Summary of Bid**

Contractors must complete the Summary of Bid

#### **Appendix 2: Contractor Certifications**

Contractors must agree to all Contractor Certifications. These include: Bid-Rigging and Bid-Rotation; Non-Collusion Affidavit; Sexual Harassment Clause; Equal Employment Opportunity Clause; Illinois Drug Free Workplace Act; No Smoking Clause; Prevailing Wage Act.

### **Appendix 3: Insurance and References**

Contractors must complete the Insurance and Reference sections.

Contractors must provide name of insurance company. If awarded the contract, an evidence of liability insurance in scope and amount equivalent to the liability insurance provided by the Board pursuant to Section 10-22.3 of the Illinois School Code (105 ILCS 5/10-22.3) as required by Section 10-22.34c(a)(3)(A) of the School Code (105 ILCS 5/10-22.34c(a)(3)(A).

Contractor awarded the contract shall provide an Insurance Certificate providing evidence of ability to obtain adequate insurance coverage to protect the interest of both the Contractor and the School District. Contractors must provide evidence of insurance as outlined in Section 5: Insurance Requirements.

Contractors are to provide three (3) references, for any successfully completed job, and three (3) references from school districts, if any exist. Include name of contract holder, name of contact person and phone number, amount of contract, and a brief description of the types of services provided.

### **SUPPLEMENTAL INFORMATION**

- **Additional Cost Sheets/Proposals (to be supplied by Contractor)**

Contractors are to provide a description of work to be done at each location that corresponds to the cost of work for each location that appears on **Appendix 1: Summary of Work**.

Contractors may utilize their own proposal sheets, but each location must have a separate proposal with a description of work, clearly indicating the location of the work and scope of work proposed.

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## SECTION V: INSURANCE REQUIREMENTS

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The Contractor shall be required to maintain the following insurance:

**General Liability:**

- \$1,000,000 each occurrence- including Bodily Injury, Property Damage, Blanket Contractual Liability
- \$500,000 Damage to Rented
- \$50,000 Medical Expenses (any one person)
- \$1,000,000 Personal Injury & Advertising Injury
- \$1,000,000 Fire Damage Legal Liability
- \$1,000,000 General Aggregate Limit
- \$1,000,000 Products/completed Operations Limit

Coverage to be written on an occurrence form, and to include a “per job” aggregate endorsement

**Automobile Liability:**

- \$1,000,000 Combined Single Limit- Bodily Injury/Property Damage
- \$50,000 Medical Payments
- \$1,000,000 Uninsured Motorist/Underinsured Motorist

**Worker’s Compensation:**

- \$1,000,000- Employer’s Liability- Each Incident
- \$1,000,000- Employer’s Liability- Disease – Policy Limit
- \$1,000,000- Employer’s Liability- Disease – Each Employee

**Umbrella/Excess Liability:**

- \$10,000,000- Each Occurrence
- \$10,000,000- Aggregate

A *Certificate of Insurance* evidencing such policies shall be provided to the School District within 30 days of awarding the Contract, but no later than the beginning of the Contract. The Certificate of Insurance must state the name of the insurance company, policy number and date of policy expirations for the previously mentioned types and limits of insurance. Said certificate of insurance shall, also, include the following additional provisions:

1. Worth School District 127 shall be named as an “additional insured.” “The vendor’s insurance shall be primary and the certificate holder’s insurance shall be noncontributory.”
2. The vendor’s policies shall be endorsed to include “waiver of subrogation” in favor of the District.
3. The vendor’s insurance policies shall contain a covenant by the issuing company that the policies shall not be cancelled unless a thirty (30) day prior written notice of cancellation is given to the District. The cancellation provisions of the certificate

of insurance shall be amended to include “notice will be mailed.” Any wording like “endeavor to” shall be removed.

4. The insurance provisions shall remain open for review and may be changed at any time by the School District.

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## APPENDIX 1: SUMMARY OF BID

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Bid To: **Worth School District 127 Board of Education**

**Worth Elementary School**  
11158 S. Oak Park Avenue  
Worth, Illinois 60482

\$ \_\_\_\_\_

**TOTAL BASE BID (Exhibit A – Brick Pavers/Stamped Concrete/Benches/Mulch)**

**Dr. Rosemary Lucas Administrative Center**  
**Worth School District 127**  
11218 S. Ridgeland Avenue  
Worth, Illinois 60482

\$ \_\_\_\_\_

**TOTAL BASE BID (Exhibit B – Arborvitae planting and mulch)**

**Worthwoods Elementary School**  
11000 S. Oketo Avenue  
Worth, Illinois 60482

\$ \_\_\_\_\_

**TOTAL BASE BID (Exhibit C – Bike Rack Installation with Concrete Pad and Bench )**

**Worth Junior High School**  
11151 S. New England Avenue  
Worth, Illinois 60482

\$ \_\_\_\_\_

**TOTAL BASE BID (Exhibit D – Bike Rack Installation with Concrete Pad)**

**TOTAL COST - ALL LOCATIONS**  
Totals include each item listed above

\$ \_\_\_\_\_

\_\_\_\_\_  
**Bidder Name**

\_\_\_\_\_  
**By (SIGNATURE)**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**By Printed Name**

\_\_\_\_\_  
**City State Zip**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Email and Phone**

\_\_\_\_\_  
**Date**

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## APPENDIX 2: Contractor Certifications

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1. BID-RIGGING AND BID-ROTATION

The undersigned bidder or contractor hereby certifies that he is not barred from bidding on this contract as a result of a violation or conviction of either the bid-rigging or bid-rotation provision of Article 33E of the Criminal Code of 1961 as amended.

2. NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent states that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

3. SEXUAL HARASSMENT CLAUSE

The undersigned bidder is in full compliance with the requirements of Section 2-105 of the Illinois Human Rights Act (Public Act 87-1257) effective July 1, 1993, with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract.

4. EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

The undersigned hereby certifies that the bidder is in compliance with the Equal Employment Opportunity Clause and the Illinois Fair Employment Practices.

5. ILLINOIS DRUG FREE WORKPLACE ACT

The undersigned, having 25 or more employees, does hereby certified pursuant to Section 3 of the Illinois Drug-Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

6. NO SMOKING CLAUSE

Bidder agrees that he, his employees and subcontractors, will abide by the Worth School District 127 No Smoking policy on any Worth School District 127 School District property.

7. PREVAILING WAGE ACT

Bidders/contractors must comply with ACT 130 – The Prevailing Wage Act as enacted by the State of Illinois. No less than the prevailing rate of wages as found by the Department of Labor shall be paid to all laborers, workers and mechanics performing work under a contract for this project.

***By signing and notarizing this document, I state and declare that the Bidder/Contractor listed below and I are in compliance, and will comply, with all of the Certifications listed herein.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Bidder/Contractor

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Address

\_\_\_\_\_  
NOTARY Signature/Date

NOTARY STAMP:

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## **APPENDIX 3: Insurance Information and References**

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### **Insurance**

Bidder's insurance companies that will cover the Contract, if awarded.

<b>Company Name</b>	<b>Address</b>	<b>Type of Insurance</b>

### **References**

Bidder's references on past jobs completed.

<b>Company Name/Contact</b>	<b>Phone</b>	<b>Brief Description of Work Completed</b>	<b>Amount of Contract</b>

### **References - School Districts**

Bidder's references, school districts specifically, if any.

<b>School District/Contact</b>	<b>Phone</b>	<b>Brief Description of Work Completed</b>	<b>Amount of Contract</b>



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## APPENDIX 4: ACKNOWLEDGEMENT OF SUBMISSION

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After having read all the bid specifications and conditions and understanding the same, I hereby submit this bid proposal in accordance with the bid specifications and conditions contained in these Bid Documents.

The undersigned hereby certifies, on behalf of the Bidder, that the undersigned has read, understands, and agrees to all of the terms included in these Bid Documents and all Exhibits. If the Board of Education chooses to accept this bid proposal, the Bid Documents and Exhibits will be incorporated into and become part of the binding Contract between the Bidder and the Board of Education. In making this bid proposal, the undersigned waives all right to plead any misunderstanding of the Bid Documents and agrees to perform all of the work required herein. If this bid proposal is accepted, the undersigned offers and agrees to furnish all services upon which prices are quoted, at the price and times stated, and subject to all conditions recorded on this bid proposal. The undersigned acknowledges that its bid shall be valid for a minimum period of one hundred eighty (180) days after the bid opening.

\_\_\_\_\_  
Name of Bidder (Please Print)

\_\_\_\_\_  
Submitted by (Signature)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**EXHIBIT A**

**Brick Pavers or Stamped Concrete Project with Bench Installation around tree and widen sidewalk on south side of the building at Worth Elementary School: 11158 S. Oak Park Ave**



Areas in need of brick pavers and/or stamped concrete and bench around tree installed



District owned benches (3) to be installed around tree

**EXHIBIT B**

**Planting Arborvitae at Dr. Rosemary Lucas Admin. Center, 11218 S Ridgeland Ave.**



Area on east side of the building where arborvitae are to be planted

**EXHIBIT C**

**Bike Rack and Bench Installation with Concrete Pad at Worthwoods Elementary School,  
11000 S. Oketo Ave., Worth, IL 60482**



Possible areas for bike rack installation



Sample of bike rack to be installed



Bench to be re-installed

**EXHIBIT D**

**Bike Rack Installation with Concrete Pad at Worth Junior High School, 11151 S. New England Ave., Worth, IL 60482**



Possible areas for bike rack installation



Sample of bike rack to be installed